INVITATION TO SUBMIT PROPOSALS
FOR PER DIEM NURSING SERVICES FOR THE WARREN COUNTY HEALTH DEPARTMENT
WC2683FO

The Warren County Board of County Commissioners is soliciting proposals for Per Diem Nursing Services for the Warren County Health Department, Public Health Nursing during calendar year 2027.

Proposals are being solicited through a fair and open process in accordance with *N.J.S.A.* 19:44A-20.1, et seq.

The Nursing Service will be selected by the Public Health Nurse Supervisor/Division Director of the Warren County Health Department Public Health Nursing or designee, based on an evaluation of the most advantageous technical proposal, price, and other factors considered. Proposals will be evaluated based on the following criteria:

I. Description of Services:

The contractor shall provide to the Warren County Health Department Public Health
Nursing diem nursing personnel (each a "Placed Person" and collectively the "Placed Personnel"), for temporary emergency or per diem staffing of Public Health Nursing as well as other services that may be required from time to time by the County of Warren. .

II. Status of Contracted Employees:

All nurses referred to the County of Warren pursuant to this Agreement shall, for all purposes under this Agreement, be considered employees of the Contractor only; this will be true in references to all taxes, tax-withholding obligations or other required contributions that arise out of an employment relationship including, but necessarily limited to, the obligation to withhold federal and state income taxes, to pay and withhold taxes required under the Federal Unemployment Insurance Code and worker's Compensation. The Contractor shall indemnify the County of Warren for any costs incurred by the County of Warren under this paragraph if (1) the IRS officially determines that the personnel provided hereunder are in fact employees of the County of Warren and (2) the IRS has repaid the Contractor on these individuals. The Contractor warrants that it is in compliance with all State and Federal laws applicable to the employment of nurses who are referred by it to the County of Warren.

III. Indemnification

The County of Warren agrees to indemnify, and hold the Contractor, and its trustees, directors, employees, officers and agents harmless from any losses, liability, damages, claims or suits, and expenses connected therewith, including reasonable attorney's fees, brought against the Contractor, and any of its trustees, directors, employees, officers and agents, as a result of, or arising of, the Placed Personnel providing the services the County of Warren set forth in this Agreement.

IV. Qualifications of Placed Personnel:

A. Recruitment, Hiring and Termination.

1. Each Placed Person who is referred to the County of Warren by the Contractor shall be qualified for the position for which said Placed Person is referred. The County of Warren shall assist the Contractor with recruitment of qualified personnel and shall abide by the Contractor's policies regarding screening of potential employees while performing such recruitment functions.
2. The County of Warren shall have no authority to hire, Offer to hire, or promise employment to, any recruited personnel on Contractor's behalf, and the Contractor shall have no duty to hire any individual to whom the County of Warren has offered or promised employment in contravention of this section. The Contractor shall have the sole authority to hire or terminate any personnel under this Agreement, and to determine the wages paid to and benefits provided to all personnel. All Placed Personnel shall adhere to the Contractor's policies and procedures, and receive all necessary training from the Contractor as requested.
3. The Board shall provide the Contractor with all records of, and the results of all screens performed against, any recruited individual that the County of Warren recommends to the Contractor for employment so that the Contractor is in compliance with all Federal and State laws and regulations., The County of Warren shall provide the Contractor with all necessary changes and updates to the employment records of any Placed Person during the period of placement.
4. The County of Warren shall assist the Contractor with all periodic employment reviews and competency assessments of the Placed Personnel, and shall provide Placed Personnel with all necessary in-service training during the period of placement.

B. Each Place Person shall possess a current, valid New Jersey license, as appropriate to that Placed Person's profession. Contractor shall provide the County of Warren, prior to any Placed Person performing services, a copy of the Placed Person's current license and a copy of a physical examination performed by a physician within the twelve months prior to the placement. Contractor shall provide updated information regarding licenses and examinations as necessary.

C. The Contractor agrees to ensure that the Placed Personnel, maintain, or have maintained for them by Contractor, insurance in amounts consistent with other similarly situated employees of the

Contractor. Such insurance policies shall protect the Placed Personnel and third parties from damages to property, personal injuries suffered by third parties as a result of the services provided by then nurse under this agreement.

D. All Placed Personnel provided under this Agreement shall adhere to the Personnel Policies of the County of Warren while performing services as if those Placed Personnel were employees of the County of Warren.
E. All Placed Personnel provided under this Agreement shall, while performing services be subject to the immediate supervision of the personnel at the Health Department who have the power and legal authority to supervise nurses.
F. The County of Warren shall provide contractor with copies of all personnel records and files for all Placed Personnel maintained by the County of Warren, and shall timely notify Contractor of any changes, additions, or deletions to such records and files. The County of Warren shall maintain all personnel records and files in accordance of state law and regulations, and the Contractor's policies and procedures. The County of Warren shall also notify the Contractor within twenty-four (24) hours of any complaints brought against, receipt of notice of any investigations into, or any actions taken against the Placed Personnel by the County of Warren or any outside agency or entity."
G. The parties shall cooperate in good faith to ensure that information required to be provided under this Agreement, and other information about the Placed Personnel that is requested by either party, is shared in a timely manner. Each party shall appoint one employee to act as that party's representative to handle such exchanges of information and the performance of the Agreement.

V. Non-Discrimination:

The parties agree that there shall be no discrimination or distinction in the rendering of any service, aid, or other benefits because of race, color, creed, national origin, ancestry, age, sex, handicap diagnoses, or because of liability for service in the United States.

The New Jersey Civil Rights Laws implemented by Executive Order No. 21, The Governor's Code of Fair Practice, prohibit discrimination against persons because of race, creed, color, national origin, ancestry, age, sex, handicap diagnoses, or because of race, creed, color, national origin, ancestry, age, sex, handicap diagnoses, or because of liability for service in the Armed Forces of the United States
(N.J.S.A.10:1-1, 18:25-1 et seq.). Title VI of the Civil Rights Act of 1964 and the regulations issued pursuant to it require that federally-assisted health programs make no distinction because of race, creed, color, ancestry, age, sex, handicap diagnoses, or national origin in providing to individuals any service, financial aid, or other benefit under any program or programs receiving such support.

VI. Knowledge and Skills:

The Contractor agrees that during the duration of this Agreement, the Placed Personnel, under the direction of the Public Health Nursing Supervisor, and consistent with the scope of the Placed Personnel's license, will be responsible for participating in Health Department activities. This may include generally the following:

1. Performing Communicable Disease Investigation.
2. Participating in Blood Pressure screenings within the community.
3. Participating in health fairs within the community.
4. Responds to health questions by individuals and/or families during home visits, in clinics or schools or, while given health demonstrations and lectures to community groups to educate the public on preventive health measures.
5. Visits homes of individuals and/or families in the community and gathers initial background information used to assess their health needs and problems to develop a health care plan.
6. Interviews patients and/or families to evaluate health needs or environmental hazards in the homes.
7. Evaluated effectiveness of a family care plan and nursing services provided.
8. Administers medication in homes and/or clinics as prescribed by the physician to implement and maintain the health care treatment plan.

VII. Control, Coordination and Evaluation of Services:

1. General supervision of the services being provided is through its Public Health Nurse Supervisor/Division Director.
2. The coordination shall be under the direction of the Public Health Nurse Supervisor/Division Director or designee.
3. The evaluation of services shall be under the supervision of the Public Health Nurse Supervisor/Division Director.

VIII. Procedure for Determining Charges and Reimbursement:

Health Department shall pay the Contractor according to the Schedule of Prices attached for services rendered. Within thirty (30) days of the end of the then-current term.

The Contractor shall submit a biweekly statement to the Health Department for the services provided by the Placed Personnel for that week. All invoices shall be paid in a timely manner.

The County of Warren shall timely provide Contractor with information necessary for the Contractor to meet its payroll responsibilities.

IX. Terms:

This Agreement shall be effective as to the first day of January, 2027, and shall terminate on the thirty-first day of December, 2027. Either party may terminate this Agreement on thirty (30) days written notice to the other. In the event of termination, each party shall furnish the other party such reports as may be reasonably requested based upon services performed hereunder.

X. Notice:

Any notice or other communication by either party to the other shall be in writing and shall be given, and be deemed to have been given, if either delivered personally or mailed postage prepaid, registered or certified provided by the party in writing to the other party.

XI. Governing Law:

This Agreement shall be interpreted construed and governed according to the Laws of the State of New Jersey.

XII. Compliance with Disclosure Law:

Pursuant to Section 952 of the Omnibus Reconciliation Act (P.L.-96-499), the County of Warren shall, for four (4) years after the furnishing of services pursuant to this contract, make available upon written request, to the Secretary of the Department of Health and Human services of the Secretary's duly authorized representatives, the contract and such books, documents and records that are necessary to certify the nature and extent of costs under this contract.

Due to budget constraints the Warren County Health Department is very limited in the rate of pay that has been budgeted for 2026. Listed below are the rates that fit within the Agency's budget restraints. Please base your rates accordingly on the proposal page if your service will fit within these rate guidelines.

RN Day Shift	$31.50 to $72.00 per hour
LPN Day Shift	$22.00 to $54.00 per hour

PROPOSAL SHEET #1

FOR: Per Diem Nursing Services for WC HEALTH DEPARTMENT

TO: The Warren County Board of County Commissioners

Registered Nurse **$_____ per hr.**

Licensed Practical Nurse **$_____per hr.**

Aging & Disability Services

Registered Nurse **$ _____ per hr.**

Name of Firm _____

Name & Title (authorized person)_____

Signature_____

Address_____

Date_____

The right to reject any or all proposals and to waive immaterial formalities is reserved by the Warren County Board of County Commissioners.
Sealed RFP responses must be received in the Offices of the Warren County Purchasing Director no later than **1:30 p.m. on Friday, November 13, 2026,** at which time they shall be publicly opened and read.

Proposals (one original and three copies) shall be submitted in a sealed envelope, marked as "PER DIEM NURSING SERVICES WARREN COUNTY PUBLIC HEALTH NURSING AGENCY RFP RESPONSE" on the outside, to:

Director of Purchasing
Wayne Dumont Jr., Admin. Bldg.
165 Route 519 S.
Belvidere, NJ 07823

Respondents are expected to examine the RFP with care and observe all its requirements. All questions about the meaning or intent of this RFP, all interpretations and clarifications considered necessary by the Warren County Board of County Commissioners or their designee in response to such comments and questions will be issued by addenda delivered to all parties recorded as having received the RFP package. Only comments and questions responded to by formal written addenda will be binding. Oral interpretations, statements or clarifications are without legal effect.

Wherever the estimated quantities of work to be done are shown in any section of the RFP, they are given for use in comparing proposals. The owner especially reserves the right (except as herein otherwise specifically limited) to increase or diminish the quantities as may be deemed reasonably necessary or desirable by the owner to complete the work detailed by the contract. Such increase or diminution shall in no way violate this contract, nor shall any such increase or diminution give cause for claims or liability for damages.

LEGAL NOTICE – The Warren County Board of County Commissioners is soliciting proposals from Providers to provide Per Diem Nursing Services for Warren County Health Department WC2683FO, during calendar year 2027. Deadline is Friday, November 13, 2026. Click here for more details. (Posted: 10/15/26)

PURCHASING DEPARTMENT
COUNTY OF WARREN
WAYNE DUMONT, JR. ADMINISTRATION BUILDING
165 COUNTY ROAD, 519 SOUTH
BELVIDERE, N.J. 07823-1949

MARIE S. WATTERS
DIRECTOR OF PURCHASING

TELEPHONE: (908) 475-6573
FAX: (908) 475-6555

TO: ALL VENDORS

FROM: Marie S. Watters, QPA
Director of Purchasing

RE: Professional Service Contracts

When issuing Professional Service Contracts through resolutions, the following forms must be issued and/or provided by the contractor and all necessary forms completed, signed and/or provided and returned to Warren
County:

-Non-Collusion Affidavit
-Statement of Ownership Disclosure
-Affirmative Action Exhibit A
-Required Evidence Affirmative Action Regulations
-New Jersey Business Registration Requirements
-Contract
-Certificate Employee Information Report
-Business Registration Certificate
-Liability Insurance Certificate
-Disclosure of Investment Activities in Iran
-Certification of Non-Involvement in Prohibited Activities in Russia or Belarus
-Acknowledgement of Addenda (only if issued)

"NEW JERSEY BUSINESS REGISTRATION

REQUIREMENTS"

The contractor shall provide written notice to its subcontractors of the responsibility to submit proof of business registration to the contractor.

Before final payment on the contract is made by the contracting agency, the contractor shall submit an accurate list and the proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.

For the term of the contract, the contractor and each of its affiliates and a subcontractor and each of its affiliates [N.J.S.A. 52:32-44(g)(3)] shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act on all sales of tangible personal property is intended for a contract with a contracting agency.

A business organization that fails to provide a copy of a business registration as required pursuant to section 1 of P.L.2001,c.134(C.52:32-44 et al.) or subsection e. or f. of section 92 of P.L.1977, c.110(C.5:12-92), or that provides false business registration information under the requirements of either of those sections, shall be liable for a penalty of $25 for each day of violation, not to exceed $50,000 for each business registration copy not properly provided under a contract with a contracting agency.

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY
ss:
COUNTY

I, _____, of the city of _____ _____,
in the county of _____ and the state of
of full age, being duly sworn according to law on my oath depose and say that: I am _____ of the firm of _____ the bidder making the Proposal of the above named project, and that I executed the said Proposal with full authority so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the County of Warren relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by _____
(N.J.S.A.52:34-15).
(name of contractor)

Subscribed and sworn to

before me this _____ day

_____
(also type or print name of affiant under signature) of _____ 20 ____

_____
notary public of

My commission expires _____ 20 __

(REVISED 4/10)

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency

Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq.,

as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. l7:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**.

REQUIRED EVIDENCE

AFFIRMATIVE ACTION REGULATIONS P.L. 1975, c. 127 (N.J.A.C. 17:27)

If awarded a contract, all procurement and service contractors will be required to comply with the requirements of P.L. 1975, c. 127, (N.J.A.C. 17:27). Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, the contractor should present one of the following to the Purchasing Agent:

1. A letter from the U.S. Department of Labor that the contractor has an existing,federally approved or sanctioned Affirmative Action Program.

OR

2. A Certificate of Employee Information Report Approval.

OR

3. An Affirmative Action Employee Information Report (Form AA302)

OR

4. All successful contractors must submit at signing of the contract, an Initial Project Manning Report (AA201), for any contract award that meets or exceeds the Public Agency bidding threshold (available upon request). NO FIRM MAY BE ISSUED A CONTRACT UNLESS THEY COMPLY WITH THE AFFIRMATIVE ACTION REGULATIONS OF P.L. 1975, c.127.

The following questions must be answered by all bidders:

1. Do you have a federally approved or sanctioned Affirmative Action Program?

YES_____ NO_____

If yes, please submit a photostatic copy of such approval.

2. Do you have a State Certificate of Employee Information Report Approval?

YES_____ NO_____

If yes, please submit a photostatic copy of such certificate.

THE UNDERSIGNED CONTRACTOR CERTIFIES THAT HE IS AWARE OF THE COMMITMENT TO COMPLY WITH THE REQUIREMENTS OF P.L. 1975, c. 127 AND AGREES TO FURNISH THE REQUIRED DOCUMENTATION PURSUANT TO THE LAW.

_____

COMPANY

_____

SIGNATURE

_____

TITLE

NOTE: A CONTRACTOR'S BID MUST BE REJECTED AS NON-RESPONSIVE IF A CONTRACTOR FAILS TO COMPLY WITH REQUIREMENTS OF P.L. 1975, c. 127, WITHIN THE TIME FRAME.

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization:_____

Organization Address:_____

Part I **Check the box that represents the type of business organization:**

☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)

☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)

☐ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)

☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)

☐ Other (be specific): _____

Part II

☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (**COMPLETE THE LIST BELOW IN THIS SECTION**)

OR

☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (**SKIP TO PART IV**)

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed**.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above**. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the ***<name of contracting unit>*** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with ***<type of contracting unit>*** to notify the ***<type of contracting unit>*** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the ***<type of contracting unit>*** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

COUNTY OF WARREN

CONTRACT AGREEMENT

THIS AGREEMENT made between the BOARD OF COUNTY COMMISSIONERS of the COUNTY OF WARREN of BELVIDERE, NEW JERSEY, party of the first part, and party of the second part.

WITNESSETH, that said party of the second part, for and in consideration of the payments hereinafter specified and agreed to be made by the party of the first part, hereby covenants and agrees to furnish and deliver all materials, goods or services in strict conformity with the contract documents hereto annexed, duly approved by said Board of County Commissioners, adopted the ___day of _____, which said contract documents are hereby made part of this Agreement as fully and with the same effect as if the same has been set forth in the body of this agreement.

THE PARTY of the first part agrees to make payment of all proper charges for materials and/or labor required in the aforementioned work as detailed in the bid of the party of the second part and the specifications of the party of the first part; the party of the second part agrees to indemnify, save, defend and hold harmless the party of the first part, its officers, agents and servants, and each and every one of them, against and from all suits, claims and costs of every kind and description and from all damages to which said party of the first part or any of its officers, agents or servants may be put, by reason of injury to the person or property of others resulting from the negligence in the performance of said work or through the negligence of said party of the second part or any of its officers, agents or servants or through any improper or defective machinery, implements, goods, materials or appliances negligently used or supplied by the party of the second part in the aforesaid work or through any negligent act or omission on the part of the said party of the second part or any of its officers, agents or servants.

IN CONSIDERATION OF these promises, the party of the first part hereby agrees to pay the party of the second part for said work when completed in accordance with the said specifications and within the time stated for the actual authorized work done under each item scheduled in the proposal at the respective prices bid therefore by the party of the second part, which payment, according to the services, _____ per proposal. All contracts are subject to the availability and appropriation of funds for the current year. Additional funds may be certified upon adoption of the temporary and/or permanent budgets for the next fiscal year.

THIS AGREEMENT represents the full and complete understanding of the parties hereto and said parties warrant that there are no other representations or understandings between same regarding the subject matter hereof.

THIS CONTRACT is to be binding upon the party of the first part, its successors or assigns and upon the party of the second part and its successors or assigns.

IN WITNESS WHEREOF, the undersigned parties have caused this instrument to be executed this _____ day of _____, _____ in accordance with the approved Contract Documents and the resolution approving the award date _____. Either party may terminate this agreement, without cause, at any time upon thirty (30) days prior written notice to the other party.

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN
165 COUNTY ROUTE 519 SOUTH
BELVIDERE, NJ 07823-1949

ATTEST: _____ BY:_____
Alex J. Lazorisak Administrator/Clerk Lori Ciesla, Director

DATE:

_____
(contractor)

_____

_____
(address)

ATTEST: BY: _____
(signature)

_____
Print or type Name and Title Print or Type Name and Title

(CORPORATE SEAL)

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM (COUNTY OF WARREN)

BID SOLICITATION # AND TITLE: _____

VENDOR NAME :_____

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter

25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities _____

Relationship to Vendor/ Bidder _____

Description of Activities _____

_____

_____

_____

Duration of Engagement _____

anticipated Cessation Date

**Attach Additional Sheets If Necessary.*

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the

State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Signature

Date

Print Name and Title

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. and N.J.S.A.40A:11-2.2 (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a local contracting unit subject to the Local Public Contracts Law for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify

(Check the Appropriate Box)

A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

_____

_____

_____

_____

_____

_____

(Attach Additional Sheets If Necessary.)

Signature of Vendor's Authorized Representative	Date
Print Name and Title of Vendor's Authorized Representative	Vendor's FEIN
Vendor's Name	Vendor's Phone Number
Vendor's Address (Street Address)	Vendor's Fax Number
Vendor's Address (City/State/Zip Code)	Vendor's Email Address

[i] Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization,

or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

COUNTY OF WARREN, NEW JERSEY

ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

The undersigned Bidder hereby acknowledges receipt of the following Addenda:

ADDENDUM#	**DATE**	**ACKNOWLEDGE RECEIPT (Initial)**
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Acknowledged for: _____

(Name of Bidder)

By:_____

(Signature of Authorized Representative)

Name:_____

(Print or Type)

Title:_____

Date:_____

FORM NOT REQUIRED IF NO ADDENDA ISSUED