Team Lived Experience

Team with Lived Experience Advisory Council

Open	10/23/2026, 2:00 PM MDT	Type	Request for Proposal
Close	12/4/2026, 2:00 PM MST	Number	DPHHS-RFP-2027-0714MQB
		Currency	US Dollar
Sealed Until	12/4/2026, 2:00 PM MST		

Contacts

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Commodity Codes

Commodity Code	Description
1402	Educational - Services
3913	Professional Services - Facilitator Services
5702	Mental Health - Homeless Shelters
5801	Social Services - Family Social Services and Facilities
5802	Social Services - Group/Foster Homes

Description

The State of Montana, State Procurement Services Division (SPSD), on behalf of Department of Public Health and Human Services, Child and Family Services Division (CFSD), is issuing this Request for Proposal (RFP) seeking a contractor to establish, implement, facilitate, and administer a sustainable Team with Lived Experience Advisory Council (TLE) Council).

A more complete description of the services, are provided in the Scope of Services. Responses submitted to this RFP must comply with the instructions and procedures.

For assistance with eMACS functionality, such as Vendor registration, How to respond to a bid (IFB) or Proposal (RFP), How to videos, see the eMACS Vendor Handbook. Additional resources can be found at: https://spb.mt.gov/eMACS-Resources

For additional eMACS help not found within the Handbook or website, contact the eMACS Help Desk at 406-444-2575.

Be sure to review and submit your response upon completion.

Required to View Event

Required to Enter Bid

Prerequisites

★1. Review and accept the Single Point of Contact information.

★2. Review and accept the conflict-of-interest notice.

★3. Review and accept the Optional Pre-Proposal Conference.

★4. Review and accept the Q & A Board information.

★5. Review and accept the Draft Contract as provided.

★6. Review and accept Exhibit A- State Terms and Conditions as provided.

★7. Review and accept Exhibit B-Federal Terms and Conditions as provided.

★8. Review and accept Exhibit C- Information Technology Terms and Conditions as provided.

★9. Review and accept the Montana Prevailing Wage Requirements information.

★10. Review and accept the insurance requirements. Offeror requesting change(s) or exception(s) to these requirements must submit the request(s) using the Contract Exception form. This form must be submitted by the deadline as listed on the Schedule of Events. The State will not consider any changes after the deadline. The State reserves the right to not accept any or all contract exceptions.

★11. Federal funds are involved in this project. The awarded Contractor is required to have a Unique Entity ID # (UEI #; Register @ SAM.GOV) AND complete the Federal Form NDA889.

★12. Review and accept the RFP Evaluation Process information.

★13. Review and accept the Vendor Registration information.

★14. Review and accept the Montana Time Zone information.

★15. Review and accept the Registration with the Secretary of State information.

★16. Review and accept the Debarment information.

★17. Review and accept the RFP General Information.

★18. Review and accept the Submitting a Proposal information.

★19. Please review and accept the eMACS Handbook - Responding to Events. Additional resources are available at https://spb.mt.gov/eMACS-Resource

Buyer Attachments

1. RFP+TLE+Budget+Line+Item+and+Justification+-+3.30.2026 (1) (1).docx

Questions ★ Required Questions

Group 1:	**Mandatory Requirements**	
Instructions:	To be eligible for consideration, an offeror must meet all mandatory requirements. The State will determine whether an offeror's proposal complies with the requirements. Offerors receiving a Fail in any of the mandatory requirements will be removed from further consideration.	
1.1	Offeror must complete and upload the attached Business Information document.	★
1.2	Offeror must download and review the attached Specifications / Scope document. Thoroughly address each item in the document and upload it to this question.	★
1.3	Offeror must download and review the attached Cost Proposal document. Thoroughly address each item in the document and upload it to this question.	★
1.4	Offeror must download and review the attached Offeror Qualifications document. Thoroughly address each item in the document and upload it to this question.	★
Group 2:	**Contract Exceptions**	
Instructions:	An offeror may submit proposed contract exceptions to the draft contract issued with the RFP. Offerors must use the Contract Exception template attached to this question. Offerors must detail why the exception is being sought and what specific effect it will have on the offeror's ability to respond to the RFP.	
2.1	An offeror's proposed contract exceptions will be made available to the evaluation committee. The contract exceptions requested will not be scored separately, but the evaluation committee may consider an offeror's proposed contract exceptions when assigning points for scored criteria. A proposal may be deemed nonresponsive if the offeror's proposed contract exceptions: demonstrate the proposal does not satisfy RFP requirements; would violate law or materially alter the material provisions of the contract or RFP terms; or would alter or replace all or substantially all of the contract.	
2.2	If the RFP will establish a qualified vendor list or multiple contracts will be awarded as a result of this RFP, offerors requesting additions or exceptions to the contract terms shall submit them to the Q&A Board. Exceptions submitted after deadline will not be considered.	
Group 3:	**Confidential Information**	
Instructions:	The State of Montana is required by both the Montana Constitution and its laws to permit the public to examine documents that are kept or maintained by the public agencies, other than those legitimately meeting the provisions of Montana Constitution, Mont. Code Ann. §§2-6-1001, et seq, Montana Procurement Act §§18-4-401, et seq., and Montana's Uniform Trade Secrets Act, Mont. Code Ann. §§ 30-14-401, et seq	
3.1	Does your proposal contain confidential information? If you select Yes, another question will be generated, requiring an upload of your Trade Secret Affidavit. Offerors MUST also upload a copy of the response with all areas claimed as confidential or proprietary redacted under Supplier Attachments.	★
3.2	Offerors must upload a completed Trade Secret Affidavit.	
Group 4:	**Verification of Nondiscrimination Against Firearms Entities/Trade Associations**	
Instructions:	Instructions: Offeror's certification is made in compliance with and in reference to 30-20-301, MCA and the terms defined therein. If Offeror determines the provisions of 30-20-301, MCA do not apply to Offeror or the contract to be awarded under this RFP, Offeror shall submit a statement setting forth in detail the basis for such determination.	
4.1	Offeror does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association during the term of any contract it is awarded under this solicitation; and b. Offeror will not discriminate against a firearm entity or firearm trade association during the term of any contract it is awarded as a result of this solicitation	★
4.2	The Contractor determines the provisions of 30-20-301, MCA do not apply to the contract, the Contractor shall submit a statement setting forth in detail the basis for such determination.	★
4.3	Please confirm whether you are a governmental entity, are not a "company" that exists to make a profit, or are a company with fewer than 10 full-time employees.	★
Group 5:	**Artificial Intelligence Disclosure**	
Instructions:		
5.1	Was artificial intelligence technology used in the development or completion of any portion of this proposal?	★
5.2	I certify that all AI-generated content has been reviewed and validated by a named human subject-matter expert who claims responsibility for accuracy.	

Product Line Items

★ Product Line Items

1

#	Item Name, Commodity Code, Description	Allow Alternates	Qty.	UOM	Requested Delivery
P1	Lump Sum Total		700,000	LS - Lump Sum	

Service Line Items

There are no Items added to this event.