



MASSACHUSETTS
Department of Elementary
and Secondary Education



135 Santilli Highway, Everett, MA 02149 | 781.338.3000 | TTY: N.E.T. Relay (800).439.2370

Bid Template	
Request for Response (RFR) ☒ Request for Quote (RFQ) ☐ Departmental Master Agreement (MA) ☐	
COMMBUYS Bid #:	BD-27-1026-DOE02-DOE01-133941
Alternate ID (RFR / RFQ / MA #):	27TALSA1
Bid Title:	Evidence-Based Early Literacy Professional Learning and Coaching
Contract Managers Name:	Siobhan Allen Email: siobhan.m.allen@mass.gov
Contract Managers Title:	Literacy Program Coordinator Phone: 781-338-3230
Contract Managers Unit:	Teaching and Learning
1	Brief Description of Bid (Limited to 500 Characters including spaces): DESE is seeking a partner(s) to support the shared visioning, development, communication, and delivery of statewide professional learning and coaching to promote implementation of the Early Literacy Program Approval Criteria for educator preparation programs preparing teacher candidates in Early Childhood, Elementary, or Moderate Disabilities PK-2/PK-8 licensure roles. This RFR is covered under the World Trade Organization (WTO).
2	Acquisition Method: ☒ Fee for Service or ☐ Outright Purchase (commodity)
3	Number of Vendors: ☐ Single ☒ Multiple: (If in the best interest of the Commonwealth, the Department reserves the right to award this procurement to either a single vendor or multiple vendors regardless of option selected)
4	Contract User(s): ☒ Department of Elementary and Secondary Education Only ☐ For use by Public School/Districts, with execution of a separate contract, following Chapter 30B requirements - (MA only)
5	Expected Duration of Contract: Initial Duration: From: (Approval Date) - To: 6/30/2027 Renewal Option: ☒ Yes / ☐ No If yes, # of Renewals 2 (up to a maximum of 12 months for each renewal option) Renewal Dates: From: 7/1/2027 to 06/30/2029
6	Anticipated Expenditures, Funding or Compensation for Expected Duration: (please select only 1 option) ☒ Contract will have a Maximum Obligation Amount (Initial Duration Amount Only): \$350,000.00 ☐ Contract will be based on Rates (For use with Departmental Master Agreements (MA) only): _____ Total Contract Amount (Initial Duration PLUS Renewal Amount): \$1,150,000.00
7	Funding Source*: Federal ☒ 100% State ☐ % Trust ☐ % Capitol ☐ % Appropriation / Account #: 70482004 Unit Code: 215U Federal Program Code: FS371C2409 *This information is subject to change prior to and/or during award
8	How to respond to this bid posting: All responses must be uploaded to the COMMBUYS website (www.commbuys.com) for this bid, by the bid opening date (as listed below). Emailed responses will not be accepted. Responses not submitted to COMMBUYS on time will not be reviewed. No exceptions. If you need assistance with registering on COMMBUYS and/or uploading your response, please contact the COMMBUYS helpdesk at: OSDHelpDesk@mass.gov or 1-888-627-8283 or 617-720-3197. Be sure "No Bid" is unchecked when responding. Failure to do so may result in disqualification.
9	Bid opening date (all bids must be uploaded to COMMBUYS no later than the date and time below): Bid opening date: 11/10/2026 Bid opening time: 12:00 PM (Eastern Time) ☐ Check here if this is a Departmental Master Agreement (MA) Rolling Enrollment Bid (If bid is being set up as an MA, bids will be accepted on an on-going basis from the Date the Bid is Posted to the Final Open Date of: _____, 12:00 PM ET.
10	Pre-Bid Conference: ☐ No / ☒ Yes Date: 10/29/2026 Time: 10:00 (Eastern Time) ☒ AM / ☐ PM Location: Virtual - Zoom Contact Person: Siobhan Allen (siobhan.m.allen@mass.gov) Additional Information: Registration Link: https://us02web.zoom.us/join/jS9wldESJCSckW1pVdUcw
11	Inquiries: Questions will be accepted by logging into COMMBUYS, locating this bid posting and using the Q & A tab feature. All Questions with corresponding Answers will be posted to COMMBUYS in either the Q & A tab or as an uploaded document. Questions Submission Deadline: Date: 11/3/2026 Time 12:00 (Eastern Time) ☐ AM / ☒ PM