

Respiratory & Sleep Therapy Rental & Related Products and Services

The Iowa Department of Administrative Services on behalf of the Iowa Veterans Home(IVH) is seeking eligible Bidders to provide Respiratory & Sleep Therapy Rental & Related Products and Services.

Open	9/18/2026, 4:30 PM CDT	Type	RFB - Request for Bids
Close	10/15/2026, 2:00 PM CDT	Number	005-RFB-2994-2027
		Currency	US Dollar
Sealed Until	10/15/2026, 2:00 PM CDT	Payment Terms	0% 0, Net 60

Contacts

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Commodity Codes

Commodity Code	Description
97945	Hospital Equipment, General, Rental or Lease

Description

The purpose of this Request for Bids (RFB) is to solicit competitive bids from qualified Bidders to provide the goods, services, or both described in this RFB for the Lead Agency and any Participating Agencies.

The Lead Agency intends to award one or more contracts for the term identified in the solicitation. At its sole discretion, the Lead Agency may extend the contract(s) for up to the number of annual renewal periods specified in the solicitation. Any contract awarded as a result of this RFB shall be non-exclusive, and the Lead Agency and Participating Agencies reserve the right to procure similar goods or services through other contracts or procurement methods as permitted by law.

This RFB is intended to provide Bidders with the information necessary to prepare responsive and competitive bids. The solicitation process is conducted for the benefit of the Lead Agency and Participating Agencies to obtain the information needed to evaluate bids and select the Bidder(s) whose bid best meets the requirements of this RFB. This RFB is not intended to contain every detail or consideration that may be relevant to preparing a bid. Each Bidder is solely responsible for reviewing the solicitation and obtaining any additional information necessary to prepare a complete and responsive bid.

Bid Submission and Amendments

- Bidders are encouraged to **Save Progress** frequently, particularly after uploading documents.
- If a Bidder opens a bid after it has been certified and submitted, the bid must be **certified and resubmitted**. Opening the bid does not remove previously entered information or uploaded documents.
- If the Issuing Officer issues an amendment after a bid has been submitted, the Bidder must review and acknowledge the amendment, then **certify and resubmit** the bid. All previously submitted information and attachments will remain intact.

Instructions for Responding to an Amendment

1. Review the amendment in the solicitation.
2. Complete any newly added or revised questions in the Questions section, if applicable.
3. Acknowledge the amendment.
4. Certify and resubmit the bid before the solicitation closing date and time.

Contract Term

The initial term of the Contract shall begin on **11/1/2026** and end on **10/31/2027**.

The Agency shall have the sole option to renew the contract upon the same or more favorable terms and conditions for up to **five (5) annual** extensions. The resulting contract will be available to all State Agencies.

The resulting Contract will be available for use by all State of Iowa Agencies and other eligible Political Subdivision.

Background Information

The State of Iowa is seeking eligible Bidders to provide ongoing Respiratory and Sleep Therapy Equipment Rental, Supplies and Maintenance Services for the Iowa Veterans Home. They may include but not be limited to setting up new equipment, training Agency staff, preventative maintenance on rented equipment and repair services as needed.

The Iowa Veterans Home (IVH), a tax-exempt entity of the State of Iowa, is a long-term care facility for the Iowa's honorably discharged veterans and their spouses. The IVH is a State of Iowa, governmental facility.

See all specifications and mandatory requirements listed in the Questions sections. Please see ATTACHMENT A(found on Buyer Attachments) for current equipment listing/totals currently rented/used at Iowa Veterans Home.

Prerequisites

- ★1. Bidder shall read and make certifications of the their Bid.
- ★2. Bidder shall read and authorize to release information for their Bid.

Buyer Attachments

1. [ATTACHMENT A.docx](#)

Questions

★ Required Questions

Group 1: Form of Bid

Instructions: Bidder shall read and answer the following questions. If you have exceptions to the Terms and Conditions, submit an question(s) in the Question and Answer Section with your exception(s).

- 1.1 Enter the Bidder's contact name, telephone number, email address, and shipping address for questions regarding this solicitation. ★
- 1.2 Enter the Bidder's State or Foreign Country of Residence. ★
- 1.3 Bidder shall enter the Resident Preference given by the State or Foreign Country of the Bidder's residence. Enter the resident preference in the text box or indicate "no preference". ★
- 1.4 Enter the number of years the Bidder has been in business in the text box. ★
- 1.5 Enter the number of years of experience the Bidder has with providing the types of goods and/or services sought by the solicitation. ★
- 1.6 Describe the level of technical experience in providing the types of goods and/or services sought by the solicitation. Enter the information in the the text box or upload a document to the Vendor Attachments Section and enter "see attached" in the text box. ★
- 1.7 List all goods and/or services similar to those sought by this solicitation that the Bidder has provided to business or government entities. Fill out the text box or upload a document to the Vendor Attachments Section and enter "see attached" in the text box. ★
- 1.8 The Bidder shall provide references from three (3) previous customers or clients knowledgeable of the Bidder's performance in providing goods and/or services similar to the goods and/or services described in this solicitation. Enter a contact person, telephone number and email address for each reference. Fill out the text box. If the Bidder wants to upload reference letters to the Vendor Attachments Section, enter "see attached" in the text box. ★
- 1.9 Bidder shall read, fill-out and upload the Terminations, Litigation and Debarment document. ★
- 1.10 Form 22 – Confidential Treatment of Information – All Bidders are required to submit a Form 22 indicating whether or not they are requesting confidential treatment of specific information within their response (see form attached). If Bidder DOES NOT request confidential treatment, Bidder must complete Part 1 of Form 22 and upload in response to this question. If Bidder DOES requests confidential treatment of specific information, Bidder must: (1) fully complete and sign Part 2 of Form 22 and upload in response to this question; (2) prepare and upload a "Public Copy" of the Bid to the "Vendor Attachments" tab from which the confidential information has been redacted as described in Form 22. ★
- 1.11 The State of Iowa requires shipping to be FOB Destination, Freight Prepaid. Does the Bidder agree to the terms? ★
- 1.12 3.2.1 Response shall include a copy of the Bidder's current Iowa Wholesale Drug License for the distribution of medical gases from the Iowa Board of Pharmacy Examiners. ★

Group 2: Terms and Conditions

Instructions: Bidder shall read and answer the following questions. If you have exceptions to the Terms and Conditions, submit an question(s) in the Question and Answer Section with your exception(s).

- 2.1 Bidder shall read the RFB Definitions and enter a response. ★
- 2.2 Bidder shall read the Administrative Terms and enter a response. ★
- 2.3 Bidder shall read the Contract Terms & Conditions and enter a response. ★
- 2.4 Bidder shall read the Specification Terms and enter a response. ★
- 2.5 Bidder shall read the Terms and Conditions for GOODS and enter a response. ★
- 2.6 Bidder shall read the Terms and Conditions for SERVICES and enter a response. ★
- 2.7 Bidder shall read the Federal Terms and Conditions and enter a response. ★
- 2.8 Bidder shall read the Insurance Requirements and enter a response. ★
- 2.9 The Bidder hereby explicitly authorizes the Agency to conduct criminal history and/or other background investigation(s) of the Bidder, its officers, directors, shareholders, or partners and managerial and supervisory personnel retained by the Bidder for the performance of the resulting Contract. Bidder shall enter a response. ★
- 2.10 Public Entities (Political Subdivisions) - The resulting Contract will be made available to Political Entities, i.e. cities, counties, and schools. Bidder shall enter a response. ★
- 2.11 Nonprofit Entities - The resulting Contract will be made available to nonprofit entities that qualify under I.R.S. § 501 (c) provisions. Bidder shall enter a response. ★

2.12	Quarterly Sales Report - The Bidder shall submit a complete and accurate Quarterly Sales Report in Microsoft Excel for net sales made under the resulting Contract. Reports shall be submitted in the format and by the method prescribed by the State and shall be received by no later than thirty (30) calendar days following the end of each calendar quarter. Net sales means the total invoiced sales less credits, returns,	★
2.13	Administrative Fee - In addition to the approved discounts or prices specified in the Fee calculated using the sales reported on the corresponding Quarterly Sales Report. The fee shall be paid quarterly to the Iowa Department of Administrative Services. Bidder shall enter a response.	★
2.14	Pursuant to Iowa Executive Order 18 (February 10, 2026), the State of Iowa may not purchase equipment, supplies, or services from a Prohibited Company. For purposes of this solicitation, "Prohibited Company" has the meaning set forth in Iowa Code section 12K.1(4) – please see a copy of Iowa Code section 12K.1 attached for your reference. Bidder shall either hereby certify that "no" it is not a Prohibited Company as defined in Iowa Code section 12K.1(4), or "yes" it is a Prohibited Company as defined in Iowa Code section 12K.1(4). If the Bidder answers "yes," the Department of Administrative Services reserves the right to reject and not evaluate the Bidder's proposal.	★
2.15	Please indicate which list(s) identified in Iowa Code section 12K.1(4) that Bidder is included on and provide additional clarification or information about Bidder's inclusion on this list.	★
2.16	The State reserves the right to add additional items or manufacturers to the Contract during the life of the Contract, if it is to the best advantage to the State to do so. Items or manufacturers may only be added upon the agreement of the Department of Administrative Services, Procurement and the Contracted Supplier.	★
Group 3: Payment Terms		
Instructions:	Bidder shall read and answer the following questions. If you have exceptions to the Terms and Conditions, submit an question(s) in the Question and Answer Section with your exception(s).	
3.1	Payment Terms - Per Iowa Code § 8A.514 the State of Iowa is allowed sixty (60) days to pay an invoice submitted by a Bidder. Does the Bidder agree to the terms?	★
3.2	What discount will the Bidder give for payment in 30 days? Enter the discount in the text box. If none, enter zero.	★
3.3	Terms of Pcard Acceptance - The State of Iowa prefers to pay Bidders using its Purchasing Card Program (Pcard) whenever possible. Bidders accepting Pcard payments shall comply with the Terms of Pcard Acceptance.	★
Group 4: Mandatory Specifications/Requirements(General Requirements)		
Instructions:	All items listed in this Section are Bid Specifications. A successful Bidder must agree to meet all these specifications to be deemed a Responsible Bidder The Contractor shall provide the respiratory equipment, supplies, liquid oxygen and service as needed at the Agency including but not limited to the following:	
4.1	Portable Oxygen Tanks w/strollers Liberators Concentrators BiPaps/CPaps	★
4.2	Orders shall be placed by the Agency staff on "as-needed" basis to serve current clients.	★
4.3	There shall be no minimum order quantities or total order amount required from the agency, by the respondent.	★
Group 5: Mandatory Specifications/Requirements(Bidder Requirements)		
Instructions:	All items listed in this Section are Bid Specifications. A successful Bidder must agree to meet all these specifications to be deemed a Responsible Bidder	
5.1	Response shall include a copy of the Bidder's current Iowa Wholesale Drug License for the distribution of medical gases from the Iowa Board of Pharmacy Examiners.	★
5.2	Response shall include verification of the Contractor's scales for weighing of liquid oxygen are calibrated and certified accurate at least once annually by the Iowa Department of Agriculture and Land Stewardship, Division of Weights and Measures (515-725-1492). The Contractor shall provide signed and dated calibration reports upon request.	★
5.3	Bidder shall include literature upon Agency request regarding the equipment and services bid.	★

5.4	Response shall provide specific references and/or supportive information to verify the Contractor's compliance with the industry standards for delivery of OX such as placards.	★
Group 6: Mandatory Specifications/Requirements(Equipment Requirements)		
Instructions:	All items listed in this Section are Bid Specifications. A successful Bidder must agree to meet all these specifications to be deemed a Responsible Bidder	
6.1	Bidder must provide Agency with the option to "rent to own" for certain Respiratory and Sleep Therapy equipment outlined on this RFB. Bidder shall provide the "Total rent-to-own amount" in addition to the regular/monthly fees whenever it's applicable.	★
6.2	Bidder must provide a copy of the current Iowa Wholesale Drug License for the distribution of medical gases from the Iowa Board of Pharmacy Examiners. •Bidder must have a Controlled Substance Act (CSA) Registration. Bidder must provide CSA upon request.	★
6.3	Equipment Changes: All changes to equipment, equipment configuration, or equipment-related systems shall be reviewed and approved by Iowa Veterans Home. The approval process is intended to ensure that changes are properly evaluated for safety, operational impact, compliance, reliability, and cost	★
6.4	When an equipment change is approved, the vendor shall provide training to affected personnel before the modified equipment is placed into normal operation. The training shall cover, as applicable: •Operation of the modified or new equipment. •New or revised operating procedures. •Safety requirements and potential hazards. •Maintenance and troubleshooting requirements. •Changes to controls, settings, or functionality. •Any other information necessary for safe and effective operation.	★
Group 7: Mandatory Specifications/Requirements(Service Requirements)		
Instructions:	All items listed in this Section are Bid Specifications. A successful Bidder must agree to meet all these specifications to be deemed a Responsible Bidder	
7.1	Bidder shall be responsible for all manufacture recommended checks and maintenance of rental equipment, including but not limited to; on-site cleaning, preventative maintenance, minor and major repair to rental equipment.	★
7.2	Bidder must supply replacement equipment while rental equipment is in repair.	★
7.3	In-service and education on all equipment shall be provided on mutually agreeable schedule.	★
7.4	The Bidder shall provide 24-hour on-call service.	★
7.5	The Bidder shall support the clients of IVH with service issues/inquiries even while on furlough or on pass from the facility.	★
7.6	On-site services by the contractor shall be scheduled by mutual agreement from 7:30am to 4:00pm, Monday - Friday, excluding state holidays.	★
7.7	Iowa Veterans Home Filling Responsibilities: Bidder shall deliver liquid oxygen to three (3) locations on the Iowa Veterans Home campus and fill liberators on a regular schedule at least twice a week, on Tuesday and Friday mornings, or on a mutually agreeable schedule. Liquid oxygen and rental equipment shall be provided within one (1) calendar day after the regular request or within two (2) hours of an emergency request.	★
7.8	Third Party Payer Billing: Bidders shall bill third party payors for equipment and supplies provided to the residents. For services and goods not covered by third party, Iowa Veterans Home shall be billed as responsible party. Bidder shall be responsible for all manufacture recommended checks and maintenance of rental equipment, including but not limited to; on-site cleaning, preventative maintenance, simulation of all rental equipment, minor and major repair to rental equipment, supply replacement equipment while equipment is in repair.	★
7.9	Delivery Requirements: •Regular and non-emergency deliveries shall be received 8:00 AM - 4:30 PM CT Monday through Friday, excluding holidays. •Emergency deliveries shall be received two (2) - four (4) hours from the time of the request. •Direct delivery of rental equipment supplies, and Medical Grade Liquid Oxygen shall be made to the address specified on the purchase orders.	★
7.10	Bidder's Customer Service must respond to all inquiries from the Agency within twenty - four (24) hours of receipt of inquiry.	★
7.11	Bidder must be available to begin work/provide all the services work within thirty (30) calendar days of contract execution.	★
Group 8: Mandatory Specifications/Requirements(Respiratory Therapist Requirements)		

Instructions:

- 8.1 Bidder shall provide access to a Certified Respiratory Therapist to deliver C-Pap and Bi-Pap systems and fit the patients with mask, then verify all settings for the system are correct per orders. The Certified Respiratory Therapist shall train Agency staff in use of the equipment and supplies. ★
- 8.2 The Therapist(s) must be available:
•Agency Business Hours for Respiratory Therapist visits 7:30 A.M. CT – 4:00 P.M. CT, Monday – Friday. ★
•Emergency Service Calls within reason according to emergency and mutually agreed upon by Agency.
- 8.3 Bidder shall provide resumes with all certifications for all key personnel who will be involved in providing the goods and services requested on this RFB including the Respiratory Therapists and personnel handling oxygen equipment. ★

1 Bid Specifications. Bidder must satisfy all the specifications to be deemed a Responsible Bidder

#	Item Name, Commodity Code, Description	Allow Alternates	Qty.	UOM	Requested Delivery
P1	MISCELLANEOUS/CATALOG ITEMS Provide catalog of similar/related PRODUCTS along with the percentage discount offered(if applicable). You can list the various PRODUCTS or provide/attach/submit a document(Word, PDF, Excel)		1	EA - Each	

1 Bid Specifications. Bidder must satisfy all the specifications to be deemed a Responsible Bidder

#	Item Name, Commodity Code, Description	Allow Alternates	Qty.	UOM	Requested Service Delivery
S1	LOX Liquid Oxygen Refill LOX Liquid Oxygen Refill Provide price per lb		1	LB - Pound	
S2	BiPap Machine Rental Equal or equivalent to Resmed Aircurve 11 ASV Tri Provide monthly rental cost. Provide "Total rent-to-own amount" on comments/separate document if needed.		1	MON - Months	
S3	Cpap Machine Rental Equal or equivalent to Resmed AirSense 11 Provide monthly rental cost. Provide "Total rent-to-own amount" on comments/separate document if needed.		1	MON - Months	
S4	Portable Electronically Controlled Ventilator Equal or equivalent to Trilogy Evo. Provide monthly rental cost. Provide "Total rent-to-own amount" on comments/separate document if needed.		1	MON - Months	
S5	Portable Oxygen Tanks with Strollers Equal or equivalent to Companion Liquid Oxygen System with tank capacity up to 6L. Provide monthly rental cost.		1	MON - Months	
S6	Portable Oxygen Tanks with Strollers Equal or equivalent to Companion T with tank capacity up to 15L Provide monthly rental cost.		1	MON - Months	
S7	Stationary Liquid Oxygen Reservoirs Equal or equivalent to Caire Liberator with capacity of 41L Provide monthly rental cost.		1	MON - Months	
S8	Stationary Liquid Oxygen Reservoirs Equal or equivalent to Caire Liberator with capacity of 60L Provide monthly rental cost.		1	MON - Months	
S9	Portable Oxygen Concentrator Equal or equivalent to Inogen Rove 4 or Rove 6 models. Provide monthly rental cost.		1	MON - Months	
S10	Portable Oxygen Concentrator Equal or equivalent to SeQual Eclipse 5 model. Provide monthly rental cost.		1	MON - Months	
S11	Portable Oxygen Concentrator Equal or equivalent to Phillips Respironics EverFlow with tank capacity of 5L Provide monthly rental cost.		1	MON - Months	
S12	Portable Oxygen Concentrator Equal or equivalent to Invacare Platinum with tank capacity of 10L Provide monthly rental cost.		1	MON - Months	
S13	MISCELLANEOUS/CATALOG ITEMS Provide catalog of similar/related SERVICES along with the percentage discount offered(if applicable). You can list the various SERVICES or provide/attach/submit a document(Word, PDF, Excel)		1	EA - Each	
S14	MISCELLANEOUS(FEES, ETC)		1	EA - Each	

Provide other fees/charges not listed on other line items.

You can list them or provide/attach/submit a document(Word, PDF, Excel) that provides all the various fees.