



**CITY OF ST. LOUIS
BOARD OF ALDERMEN**

**REQUEST FOR PROPOSALS
FOR
2027-2028 PROGRAMS TO REDUCE CRIME
AMONG AT-RISK YOUTH**

**RFP OPENING DATE: August 31, 2026
RFP CLOSING DATE: October 2, 2026 by 5:00 PM CDT
Record Proposal Responses at
<https://tinyurl.com/props2027-8>**

**Question Submission End Date: September 11, 2026 by 5:00 PM CDT
Direct all Questions via email ONLY to karrickc@stlouis-mo.gov**

**City of St. Louis Office of Violence Prevention
In partnership with the St. Louis Board of Aldermen**

**133 S. 11th Street, Suite 500
St. Louis, MO 63102**

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1. Estimated Schedule (Subject to Change):

Date	Activity/Time
Monday, August 31, 2026	Request for Proposals opened
Friday, September 11, 2026	Deadline for organizations to submit questions by 5:00 pm CDT
Thursday, September 17, 2026	Questions and Answers will be posted by 5:00 pm CDT
Friday, October 2, 2026	Request for Proposals must be submitted by 5:00 pm CDT
Tuesday, November 3, 2026	Approval by Public Safety Committee
Friday, November 6, 2026	Notification of Award
February 1, 2027	Estimated Contract Start Date

The Office of Violence Prevention encourages small organizations to submit a proposal, i.e., those with Annual Operating Budgets between \$50,000 - \$200,000 and especially those offering programming that does not currently exist.

2. Purpose and Intent

The purpose of this Request for Proposals (“RFP”) is to promote and ensure the most equitable and efficient means of obtaining the benefits of the most qualified, responsive, and responsible proposals. Organizations that respond to this RFP are referred to herein as **“Respondents.”**

Previous Prop S awards have supported academic and social-emotional needs, workforce education and opportunities, and clubs, camps, and opportunities in the arts, music, fitness, and sports.

Key Legal Disclaimers

- Issuing this RFP does not obligate the City of St. Louis to award a contract to any Respondent or provider of crime prevention programming, nor is the City liable for costs incurred by Respondents in preparing and submitting proposals.
- No statement in this RFP, or in any proposal submitted in response, constitutes an offer of engagement unless and until a contract is fully negotiated and executed by all parties.
- The Board of Aldermen retains the right to award parts of the contract to several bidders, select no bidders, and/or re-solicit proposals.
- The Board of Aldermen reserves the right to reject any or all proposals, waive non-material irregularities, and modify, suspend, or terminate any aspect of the RFP process at its sole discretion.
- All submitted materials become City property and may become public documents during or after the selection process, consistent with Missouri’s Sunshine Law, RSMo. Section 610.010 *et seq.*
- By submitting a response, each Respondent acknowledges having read this RFP in its entirety and agrees to all terms and conditions herein.

3. Contact Person & Questions

Contact Person	Chase Karrick, Contract Compliance Officer, Office of Violence Prevention
Email	karrickc@stlouis-mo.gov

Contact with any other City employee regarding this RFP process is NOT permitted.

Unauthorized contact may result in disqualification or rejection of a proposal.

Question Deadline: Questions about RFP contents must be submitted **via email** no later than **5:00 pm on Friday, September 11, 2026**

Process:

- All questions are addressed in writing through addenda posted on the City of St. Louis website, under “**RFP for 2027-2028 Programs to Reduce Crime Among At-Risk Youth**”:
<https://www.stlouis-mo.gov/government/departments/public-safety/violence-prevention/opportunities.cfm>
- Respondents should not otherwise contact the Office of Violence Prevention directly (in person, telephone or fax) concerning this RFP.
- After proposal submission, contact is limited to **status inquiries only**, directed to the named contact above.
- Any contact or information sought from the Office of Violence Prevention, outside of the named OVP contact person, or the Board of Aldermen and its staff, will be considered an **impermissible supplementation** of the Respondent’s proposal and result in the disqualification of the proposal.

4. Submission & Deadline

 **Deadline:** Proposals must be received no later than **Friday, October 2, 2026 at 5:00 p.m. CDT**. Proposals received after this deadline will not be accepted. **NOTE: Proposals will not be viewed or reviewed prior to the submission deadline.**

How to Submit: Submit proposals via the [2027-2028 Programs to Reduce Crime Among At-Risk Youth Submission Form](#) to the Office of Violence Prevention.

Link issues? Copy/Paste this URL: <https://tinyurl.com/props2027-8>

Submission Guidelines:

- Proposals must be in English language and at minimum, 10pt font size
- All responses and attachments must accompany the proposal

5. Method of Compensation

The Board of Aldermen will appropriate award amounts of varying sizes for programs that reduce crime among at-risk youth, with **potential annual awards of up to \$100,000.**

Term	Detail
Payment Structure	Monthly reimbursement only - <i>The City will not provide any prepayments or cash payments.</i>
Invoice Submission	To the Office of Violence Prevention through the specified portal
Invoice Deadline	No later than the 15th day of the month following completion of services and related expenses
Payment Terms	Net 30, contingent on timely, accurate, and acceptable invoice submission with required supporting documentation.

6. Recommended Qualifications

Respondents are strongly encouraged to demonstrate the following:

- **Location** - All proposed programs **must** be held in the City of St. Louis for the benefit of City residents.
- **Organization Size** - Preference points will be given to smaller organizations, defined as those with annual operating budgets between \$50,000 and \$200,000. **NOTE: Respondents may not request an amount exceeding 25% of their most recent annual operating budget, and in no case may the request exceed \$100,000.**
- **Relevant experience** in one or more of: public safety interventions; summer/after-school programming; recreational programming; violence prevention or interruption; mentorship; therapeutic services; social support; and/or community engagement.
- **Partnership track record** with nonprofits, resident leaders, faith leaders, youth, justice partners, city agencies, and/or neighborhood-based institutions.
- **Operational readiness** - Ability to quickly assume operations and incorporate the program into the organization. Programs should anticipate beginning operations **no later than three months after contract signing.**
- **Equity focus** - A history of work centering equity for BIPOC (Black, Indigenous, and People of Color) communities.
- **Capacity building** - Intent to use funds to increase capacity to serve the target population.
- **Accessibility** - Single-site programs should be accessible by public transportation.
- **Referral network** - Demonstrated links to health, mental health, vocational, educational, and other social services.
- **Availability** - Availability for virtual and/or in-person meetings during OVP's business hours (Monday-Friday, 8:00am - 5:00pm) and one Saturday per month for community events.

7. Scope of Services

The Office of Violence Prevention (“OVP”), in partnership with the Board of Aldermen, seeks proposals for crime prevention programs from qualified nonprofit organizations serving **at-risk youth ages 11-24 years**. Crime Prevention Programs are defined as programs that reduce the *likelihood* of youth involvement in criminal activity on an individual or group level.

Respondent’s proposal should use a culturally cognizant, community-based approach to prevent or deter youth involvement in criminal activity. **Preference will be given to proposals focused on reducing violent crime, gun, and gang activity.** Proposals may also seek to build life skills that prepare youth for future opportunities.

OVP takes a data-driven approach to building safe, healthy neighborhoods, centering young people affected by serious violence and extending outward to their loved ones and the broader community. Funded agencies are expected to:

- Participate in coordinated efforts with other funded agencies and ecosystem partners (*e.g. Monthly OVP Weekend Kickbacks, Monthly CVI Cohort meetings, and other OVP sponsored events/meetings/training*)
- Participate in training and technical assistance to build capacity and program fidelity
- Participate in evaluation activities that inform continuous improvement across the violence prevention ecosystem

7.1 Target Program Participants

Target populations include, but are not limited to, youth who:

#	Population
1	Are members of a gang known to be actively involved in violence
2	Carry or have access to lethal weapons
3	Have pending or prior arrest(s) for weapons offenses
4	Were victims of a recent shooting or other serious violence
5	Have substance use or mental health concerns
6	Belong to families exposed to gun violence
7	Are in foster care
8	Have a high probability of failing academically or dropping out of school

9	Face circumstances jeopardizing school completion, including: homelessness, teenage pregnancy, serious health issues, domestic violence, transiency, learning disabilities, low test scores, disciplinary problems, grade retentions, or other leaning-related factors
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7.2 Specialty Areas

Respondents must identify **one or more** specialty areas in the program narrative (Section 12.3, “Description of Proposed Programming”):

#	Specialty Area
1	Academic instruction (math, literacy, reading, STEM, STEAM, etc.)
2	Academic success supports (homework completion, tutoring, mentoring, etc.)
3	Health & Wellness (nutrition, family engagement, social-emotional wellness, life skills, etc.)
4	Sports (swimming, basketball, soccer, etc)
5	Arts & culture (visual arts, music, dance, martial arts, etc.)
6	Post-secondary success supports (career/vocational exploration, skill building, college readiness, job training, etc.)
7	Other innovative ideas not listed
8	Evening and/or weekend programming for youth

7.3 Target Neighborhoods

Based on health indicators and years of local police data on shootings and violent incidents, **preference will be given to programs targeting:**

Dutchtown	Wells/Goodfellow	Hamilton Heights	Walnut Park	Columbus Square	Carr Square
Peabody Lasalle	O’Fallon	Penrose	Fountain Park	College Hill	Baden

7.4 Data Collection Expectations

All respondents must commit to standard digital data sharing. Individual **record-level data** and **programmatic reports** must be submitted **no later than the 10th of the month following completion of service for the previous month.**

Respondents should anticipate the following practices:

1. Maintaining processes to collect and report program performance and anonymized

participant tracking data, ensure quality assurance, explain/interpret reported data, and participate in performance monitoring.

2. Agreeing to a standard reporting system and schedule in collaboration with OVP.
3. Documenting all activity related to participant recruitment, mentoring, and all service referral, and maintaining files securely.
4. Participating in program evaluations as requested by OVP.

8. Budget Guidelines

Respondents should have the administrative capacity to manage City contracts and provide monthly financial reports. **Organizations may work with a fiscal agent.** All budgeted items must directly benefit and support the proposed program's operation.

8.1 Direct Costs

Category	Description
Salary	Staff who will work directly on the proposed program. NOTE: Salary and fringe requested for the Executive Director and/or other senior leadership role may not exceed 0.20 FTE (20% of a full time role) or 10% of the total award amount, whichever is less. Respondents must document and justify all executive/senior leadership time charged to this grant.
Fringe & Benefits	Medical/Dental benefits & mandatory costs (FICA, Social Security, SDI, unemployment taxes)
Equipment	Durable goods such as computers and furniture
Facility Rental	Pro-rated rental, utilities, maintenance costs for space used directly to deliver program services (e.g., activity space, dedicated classroom/office). General office space unrelated to direct service delivery should be charged as indirect. Costs charged as indirect may NOT also be charged as direct.
General Office Supplies	Paper, pens, toner, and other reasonable program-related office supply expenses
Professional Development	Training/workshop fees or materials for direct service staff
Program Supplies	Curriculum workbooks, food, event materials, and other required program supplies
Telephone/Internet/Communications	Business mobile phone charges, internet charges, and postage related to the program

Travel/Transportation	Local travel per organizational policy; out-of-town travel must be itemized and justified
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8.2 Indirect Costs

Indirect costs **may not exceed 10% of total compensation** (salary plus fringe). Allowable examples include audit, bookkeeping, payroll/finance, fiscal sponsor costs and insurance.

Respondents must be able to document and justify all indirect costs charged to this grant.

9. Required Proposal Contents

#	Component	Requirement
1	Program Narrative	Respond to all criteria; provide required attachments
2	Verification of License/Taxes	Affirmatively verify a current business license with the City of St. Louis (or exemption) and current tax remittance
3	References	Provide three references who can speak to successful delivery of programs/services (not family, staff, board members, or City of St. Louis employee)

10. Insurance Requirements

Any Respondent awarded funds pursuant to this RFP shall procure and maintain General Liability Coverage and Automobile/Motor Liability Coverage (including non-owned and hired vehicle coverage). A Respondent may also be required to procure and maintain Worker's Compensation Insurance as required by the State of Missouri

Standard contract terms require that the successful Respondent procure and maintain at their own expense the following insurance coverage for the period of any contract entered into pursuant to this RFP:

- A. **Commercial General Liability Coverage** written on ISO form CG 00 01 04 13 or an equivalent form insuring property damage and injury to persons of at least \$1,000,000 each occurrence/\$3,500,000 general aggregate and not less than the sovereign immunity limits as set forth in Section 537.610 RSMo.
- B. **Automobile/Motor Liability Coverage** (including non-owned and hired vehicle coverage) of at least \$1,000,000 personal injury and \$1,000,000 property damage; or of at least \$2,000,000 combined limit, if applicable.
- C. **Worker's Compensation Insurance** as required by the State of Missouri

The Commercial General Liability, Automobile/Motor Liability, and Workers Compensation Coverage amounts may be negotiated based on the agreed upon scope of work and funding amount. Notwithstanding the foregoing, the agreed upon coverage amounts shall not be construed to limit the

liability of the Respondent.

Each successful Respondent **must** provide a **Certificate of Insurance** (as shown in **Appendix 1**), evidencing the policy dates and policy coverages, to the City **prior to contract execution. All policy coverage shall be primary and non-contributory. For Commercial General Liability and Auto Liability, Respondent shall name the “City of St. Louis” as an Additional Insured** to the policy. Respondent’s insurance provider shall be authorized to transact business in the State of Missouri and registered with the Missouri Department of Insurance - Financial Institutions & Professional Registration. Such Insurance company must have a financial strength of “A-” or better and a financial class size IV or greater as indicated in A.M. Best’s Key Rating Guide. (<http://www.ambest.com/home/default.aspx>).

Any deductible or self-insured retention (SIR) applicable to the insurance policies required under any contract must be clearly disclosed on the Certificate of Insurance. Respondents shall not have an SIR on any policy greater than \$50,000. Payment of any and all SIRs shall be Respondent’s responsibility.

Such liability insurance coverage must also extend to damage, destruction and injury to City owned or leased property and City personnel, and caused by or resulting from work, acts, operations, or omissions of Respondent, its officers, agents, employees, consultants, subcontractors, licensees, invitees, or representatives, and provide contractual liability insurance sufficient to cover Respondent’s indemnity obligations hereunder. The City will have no liability for any premiums charged for such coverage, and the inclusion of the City as an Additional Insured is not intended to, and will not make the City a partner or joint-venture with Respondent in its operations. Each such insurance policy must, by endorsement, provide primary coverage to the City when any policy issued to the City provides duplicate or similar coverage and, in such circumstances, the City’s policy will be excess over Respondent’s policy.

11. Standard Contract Provisions

The Insurance Requirements stated in Section 10 of this RFP are also a Standard Contract Provision and are incorporated into this Section 11 by this reference. Any contract entered into pursuant to this RFP shall include the following Standard Contract terms, or substantially similar, terms. By submitting a proposal, Respondents agree to adhere to these Standard Contract terms or substantially similar terms. Proposed exceptions to any of these standard terms must be set forth in the proposal

A. Recordkeeping & Audits

Respondents must provide monthly written programmatic updates and maintain adequate records establishing that funds are expended on eligible costs, in the manner prescribed by the Commissioner of the Office of Violence Prevention or his designee. Records (including computerized data, in a suitable electronic format) must be made available to the City for compliance verification. Financial, statistical, and other pertinent records must be retained for **at least 5 years** from the date of final payment (or longer if required by law). The City may audit Respondent’s accounts during normal business hours; questioned costs must be resolved via documentation, satisfactory resolution, or repayment.

B. Compliance with Laws

Each Respondent shall comply with all applicable federal and state laws, codes, rules, and regulations in performing its duties, responsibilities, and obligations pursuant to any contract executed between the City and a Respondent.

C. Non-Discrimination Policy

Respondents and anyone under its control may not discriminate against any business, employee, applicant, or client because of race,, gender, color, disability, religion, sexual orientation, familial status or national ancestry/origin, and must comply with the Americans with Disabilities Act (ADA).

D. Public Records Law

Respondent and the City acknowledge that the City is a “public governmental body” under and subject to the State of Missouri’s Sunshine Law (“the “Act”), Revised Statute of Missouri § 610.010. et seq. The City will not give prior notice of receipt of a request under the Act for any record that has been provided to it by Respondent, nor of any record disclosed pursuant to the Act. Notwithstanding anything to the contrary contained in the contract, nothing in this RFP or the contract executed pursuant to this RFP is intended to supersede, modify, or diminish in any respect whatsoever any of the City’s rights, obligations, and exceptions under the Act, nor will the City be liable for any disclosure of records, including information that the City determines in its sole discretion is a public record subject to disclosure under the Act.

E. Living Wage

To the extent that a contract entered into pursuant to this RFP is subject to the requirements of the St. Louis Living Wage Ordinance (Ordinance No. 65597, codified at Chapter 3.99 of the Revised City Code of St. Louis (2020)) and its associated Regulations, Respondents shall agree to comply with the following measures:

1. **Minimum Compensation:** Respondents hereby agree to pay an initial hourly wage to each employee performing services related to the contract executed pursuant to this RFP in an amount no less than the amount stated on the **Living Wage Bulletin** attached hereto as **Appendix 2**. The initial rate shall be adjusted each year no later than April 1, and Respondent hereby agrees to adjust the initial hourly rate to the adjusted rate specified in the Bulletin at the time the Bulletin is issued and posted at <https://www.flystl.com/business/office-business-opportunities/living-wage/>.
2. **Notification:** Respondents shall provide the Living Wage Bulletin to all employees, together with a Notice of Coverage, in English, Spanish, and other languages spoken by a significant number of the Respondent’s employees, and within thirty (30) days of the contract’s execution for existing employees, and within thirty (30) days of employment for new employees.
3. **Posting:** Respondents shall post the Living Wage Bulletin, together with a “Notice of Coverage” in English, Spanish, and other languages spoken by a significant number of the Respondent’s employees, in a prominent place in a communal area of each worksite covered by the Services contemplated in the contract executed between the City and a Respondent.
4. **Subcontractors-Service Contracts:** Respondents agree to require subcontractors to comply with the requirements of the Living Wage Regulations, and agree to be

- responsible for the compliance of such subcontractors. Respondents shall include these Living Wage Compliance Provisions in any contract with such subcontractors.
5. **Term of Compliance - Service Contracts:** Respondents agree to comply with these Living Wage Compliance Provisions for as long as work related to this RFP is being performed by Respondents' employees, and to submit the annual reporting form located at <https://www.flystl.com/business/office-business-opportunities/living-wage/> for each calendar year or portion thereof during which such work is performed.
 6. **Reporting:** Respondents shall provide the Annual Reports and attachments required by the Ordinance and the Regulations.
 7. **Penalties:** Respondents acknowledge and agree that failure to comply with any provision of the Ordinance and/or providing false information may result in the imposition of penalties specified in the Ordinance, which penalties may include, without limitation, per order of the City Compliance Official, the following:
 - a. Suspension and/or termination of the contract, subcontract, lease, concession agreement, or financial assistance agreement by the City;
 - b. Forfeiture and repayment of any or all of the financial assistance awarded by the City of St. Louis;
 - c. Barring the Respondent from eligibility for future City contracts and/or financial assistance until all ordered relief has been made or paid in full;
 - d. Liquidated damages payable to the City of St. Louis in the amount of \$500 for each week, or part thereof, that an employee has not been provided wages and benefits in accordance with the Living Wage Ordinance. Each weekly violation shall constitute a separate violation of the Ordinance and must be demonstrated separately.

Ordinance 65597 provides an exemption for certain not-for-profit organizations. Respondent's may be required to submit proof of exemption eligibility to help determine Respondent's exempt status pursuant to Ordinance 65597. Accordingly, Respondents shall submit with their application the **Living Wage Acknowledgment and Acceptance Declaration**, attached as **Appendix 3**.

F. Service Contract Prevailing Wage

For positions listed on the Secretary of Labor's wage and fringe benefits determination located at sam.gov/wage-determination/2015-5075/25 and as amended from time to time, . Respondent must provide the minimum prevailing wage and the minimum prevailing fringe benefits per Ordinance No. 62124 (codified at Chapter 6.20, Revised Code of the City of St. Louis(2020)). If Respondent subcontracts any services for which Respondent is obligated under the contract, Respondent shall provide in any service subcontract (1) provisions specifying the minimum prevailing wage and the minimum prevailing fringe benefits to be paid to the subcontractor's service employees and (2) a representation by the subcontractor to abide by the terms of this chapter and to pay and provide to all service employees said minimum prevailing wage and minimum prevailing fringe benefits as noted in the service subcontract.

G. Unauthorized Alien Employee Affidavit

Respondent shall, pursuant to the provisions of Section 285.525 through 285.555 of the Revised Statutes of Missouri, as amended, by sworn affidavit (attached herein as **Appendix 4** for Respondents' reference) and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contract, and affirm that it does not knowingly employ any person who is an unauthorized alien in connection with the contract pursuant to the above-stated Statutes.

H. Anti-Discrimination Against Israel Act

Respondent shall, pursuant to the provisions of 34.600 of the Revised Statutes of Missouri, by sworn affidavit (attached herein as **Appendix 5** for Respondents' reference) affirm that it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

I. Independent Contractor

Respondent remains an independent contractor at all times; no contractual clause or provision of a contract executed between the City and a Respondent or contained within this RFP shall be interpreted to mean that Respondent or any of its employees or agents is an employee or agent of the City.

J. Indemnification

Respondents shall protect, defend, indemnify, reimburse, and hold harmless the City of St. Louis, its Board of Aldermen, and its officers, employees, and agents from and against all liabilities, losses, suits, claims, judgments, and fines or demands for damages to persons or property, including all reasonable costs for investigation and defense thereof (including, but not limited to, attorneys' fees, court costs, and expert fees), of any nature whatsoever arising out of, resulting from, or relating to the work performed under the contract executed between the City and a Respondent, including, but not limited to, the acts or omissions of Respondent's officers, agents, employees, consultants, subcontractors, licensees, invitees, or independent consultants and the use or occupancy of City of St. Louis premises or vehicles ("Claims"). This indemnity shall be interpreted in the broadest possible manner to indemnify the City of St. Louis for any acts or omissions of Respondent, or its subcontractors, either passive or active, irrespective of fault, including the City of St. Louis's concurrent negligence, whether active or passive. Respondent's duty to defend and indemnify shall arise even if the City of St. Louis, or its officers, employees, and agents, are the only party sued by claimant and/or claimant alleges that the negligence or willful conduct of the City of St. Louis, or its officers, employees, and agents, were the sole cause of claimant's damages. Respondents shall also use counsel reasonably acceptable to the City Counselor of the City of St. Louis, or their designee, in carrying out its obligations hereunder.

No alderman, director, commissioner, board member, officer, employee, or other agent of the City of St. Louis shall be personally liable under or in connection with the contract executed between the City and a Respondent.

The Provisions of this section survive the expiration or early termination of the contract executed between the City and a Respondent.

K. Subject to Appropriation of Funds

The City reserves the right to not appropriate funds to make any payments required under the contract executed between City and a Respondent or to re-appropriate existing funding. In the event funds are not appropriated by the City for the purpose of making payment as required in a contract executed between City and a Respondent or funds are re-appropriated for another purpose, the contract shall terminate as of the last day of the fiscal period for which appropriations were made, without penalty or expense to the City whatsoever, except as to the extent portions of the funds previously appropriated are otherwise available. The City will immediately notify Respondent of any such re-appropriation. Non-appropriation or re-appropriation shall not constitute a default hereunder.

L. Prohibition on Limitation of Liability Clauses

No clause in the contract executed between the City and a Respondent shall be interpreted to limit Respondent's liability, including but not limited to:

- A. Limitations, exclusions, or disclaimers of the City's right to bring a breach of warranty or breach of contract claim under this Agreement;
- B. Limitations, exclusions, or disclaimers of exemplary, special, or consequential damages resulting from, relating to, or arising out of a breach of warranty or breach of contract claim under this Agreement;
- C. Monetary caps on the amount a vendor or contractor will pay to the City under any circumstances;
- D. Limits on, or disclaimers of, certain damages;
- E. Limitations, exclusions, or disclaimers on the City's right to bring suit for losses, damages, injuries, costs, or expenses.

M. Termination

The Agreement may be terminated by the City for convenience and without cause upon thirty (30) calendar days written notice delivered to Respondent, in which event Respondent shall be paid for all work performed up until the date of termination.

The contract executed pursuant to this RFP may be terminated by either City or Respondent for cause upon ten (10) calendar days written notice delivered to the other should the other fail substantially to perform in accordance with the Agreement's material terms. The non-performing party may use this ten (10) day notice period as an opportunity to cure any failure to substantially perform. If Contractor fails to cure within said notice period, it shall indemnify the City against any loss caused by said abandonment.

N. Prohibition of Clickwraps and EUA's

Neither party is bound by digitally-mediated clickwrap or End User License Agreements

related directly or indirectly to this Agreement; any such acceptance by a City employee is non-binding.

O. Earnings Tax Requirements

- Every contract for services executed on behalf of the City shall require certification from the Collector of Revenue dated not more than thirty (30) working days prior to the execution of the contract stating that the contractor has paid all City earnings taxes due as of the date of the certification and has filed all returns of earnings tax and payroll expense tax required to be filed as of the date of the certification and from the License Collector that the contractor has a current business license, if applicable. Any contract for services executed without such certifications shall be void and of no force or effect.
- Every contract for services executed on behalf of the City shall reflect a deduction of the earnings tax at the rate of one per cent on the amount of each payment, subject to subsequent adjustment or refund when the subject earnings tax return is filed.

12. Program Narrative Requirements

All responses and required documents must be submitted via the [2027-2028 Programs to Reduce Crime Among At-Risk Youth Submission Form](https://tinyurl.com/props2027-8). Link Issues? Use: <https://tinyurl.com/props2027-8>

Respondents will be scored by community reviewers across five-weighted categories:

Category	Weight
Record of Successful Service Delivery	15%
Evidence of Applying an Equity-Centered Lens	20%
Description of Proposed Programming	40%
Proposed Data Collection Strategy	10%
Budget and Financial Management	10%
Organization Size (Annual Operating Budget between \$50K - \$200K)	5%

12.1 Record of Successful Service Delivery - 15%

- Briefly describe your organization's mission and history.
- Describe your agency's experience providing the proposed programming, including years of service in the community and alignment with your mission.
- Describe strengths that make your organization uniquely qualified - organizational language capacity, experience with the target population, and/or specific qualifying services (e.g., conflict mediation, mental health).

- Provide three (3) references who can speak to your organization's work and impact (not family, staff, board members, or City employees).

12.2 Evidence of Applying an Equity-Centered Lens - 20%

- Describe your organization's experience centering equity for BIPOC communities in your programs and initiatives.
- Describe the staffing plan: who will manage the program, their relevant experience, how many staff will be directly involved, and their roles.
- Provide staff qualifications and an organizational chart (attachment). Positions not yet filled should be marked "to be hired."
- Describe how your organization supports staff success - supervision structure, skill development opportunities, and support for staff exposed to violence/trauma.
- If applicable, describe facilities/satellite sites accessible by public transportation, including administrative space.

12.3 Description of Proposed Programming - 40%

- Describe the goals, objectives, activities, and impact of the proposed programming, including relevant Specialty Areas.
- Briefly describe the underlying values and theories informing your program design.
- Describe how many participants the program will serve.
- Describe the target population(s) and neighborhood(s) served, and why.
- Describe the activities/services provided to participants.
- Describe any role youth played in developing the proposed programming.
- Describe how the program reduces the likelihood of youth involvement in criminal activity/violence.
- Describe how you will partner with/involve parents, caregivers, or other community support systems.
- Describe formal/informal partnerships with other community-based organizations and how they enhance the program.

- Describe how the program addresses community violence, exposes participants to cognitive behavioral theory, or provides case management.
- If proposing services similar to another organization, explain how your program complements existing offerings.
- If partnering with another organization, include documentation of collaborative agreements, MOU's, or subcontracts.

12.4 Proposed Data Collection Strategy - 10%

- Describe the input, output, and outcome metrics used to track recruitment, participation, referrals, service connections, and program performance - aligned to program objectives and goals.
- Describe the tools/processes used to collect, interpret, report, and securely maintain data.
 - Respondents without data collection experience should identify needed supports (also to be detailed in the proposed budget if funding will be used for this purpose).

12.5 Budget and Financial Management - 10%

- Indicate the total funding amount requested; attach a detailed budget and budget justification.
- Include a staffing plan and 12-month timeline. **(Budget attachment must use the provided template.)**
- Describe your financial management system:
 - Does your organization establish/maintain general accounting principles? How?
 - What is your fiscal staffing structure?
 - What internal controls safeguard awarded funds?
- Provide the organization's most recent Federal 990, independent audit, or certified financial statement. If unavailable, attach a letter explaining why.

12.6 Organization Size - 5%

- Preference will be given to smaller organizations with an Annual Operating Budget between \$50,000 to \$200,000
- Provide the organization's current and previous Board approved Annual Operating Budget.

 **Final Reminder:** Proposals must be received no later than Friday, October 2, 2026 at 5:00 P.M. CDT via the Submission Form <https://tinyurl.com/props2027-8> **Late proposals will not be accepted or reviewed.**

APPENDIX A



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CONTACT NAME: PHONE (A/C, No. Ext): E-MAIL: ADDRESS: INSURER(S) AFFORDING COVERAGE:	FAX (A/C, No.): NAIC #: INSURER A: INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
--	--

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

POLICY NO.	TYPE OF INSURANCE	ADDITIONAL INSURER	RATED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ifs occurred) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ifs occurred) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED: \$ RETENTION: \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						☐ Y ☐ N N/A WC STATUTORY LIMITS: \$ OTHER: \$ EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER City of St. Louis 1200 Market Street Rm 401 St. Louis, MO 63103	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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APPENDIX B
ST. LOUIS LIVING WAGE ORDINANCE
LIVING WAGE ADJUSTMENT BULLETIN

NOTICE OF ST. LOUIS LIVING WAGE RATES
EFFECTIVE APRIL 1, 2026

In accordance with Ordinance No. 65597, the St. Louis Living Wage Ordinance (“Ordinance”) and the Regulations associated therewith, the City Compliance Official for the City of St. Louis has determined that the following living wage rates are now in effect for employees of covered contracts:

- 1) Where health benefits as defined in the Ordinance are provided to the employee, the living wage rate is **\$17.08** per hour (130% of the federal poverty level income guideline for a family of three); and
- 2) Where health benefits as defined in the Ordinance are not provided to the employee, the living wage rate is **\$22.63** per hour (130% of the federal poverty level income guideline for a family of three, plus fringe benefit rates as defined in the Ordinance).
- 3) The prevailing fringe benefits rate, as required under the Ordinance and defined by section 6.20.010 of the Revised Code of the City of St. Louis, is **\$5.55** per hour.

These rates are based upon federal poverty level income guidelines as defined in the Ordinance and these rates are effective as of APRIL 1, 2026. These rates will be further adjusted periodically when the federal poverty level income guideline is

adjusted by the U.S. Department of Health and Human Services or pursuant to Chapter 6.20 of the Revised Code of the City of St. Louis.

The Ordinance applies to employers who are covered by the Ordinance as defined in the Ordinance, where the contract or grant is entered into or renewed after the effective date of the Ordinance, which is November 3, 2002. A copy of the Ordinance may be viewed online at [Ordinance 65597 | City of St. Louis Ordinances \(stlouis-mo.gov\)](http://stlouis-mo.gov/ordinances/65597) or obtained from:

City Compliance Official
c/o St. Louis Airport Authority
St. Louis, Missouri
(314) 426-8111

**CITY OF ST. LOUIS LIVING WAGE ORDINANCE
NOTICE TO EMPLOYEES
St. Louis Living Wage Rates
Effective April 1, 2026**

This employer is a contractor with the City of St. Louis. This contract is subject to the Living Wage Ordinance (LWO) Number 65597 established by the Board of Aldermen. If you are an employee performing any service under this contract, you must be paid a "Living Wage."

THESE ARE YOUR RIGHTS...

Living Wage

If you are an employee performing services under a City contract, you must be paid not less than the living wage rate of **\$17.08** per hour plus at least **\$5.55** per hour in health benefits, or **\$22.63** per hour if health benefits are not offered.

Retaliation

You cannot be transferred, demoted or terminated for reporting violations of the Living Wage Ordinance. All acts of retaliation can be reported to the Living Wage Program Compliance Officer by calling the Living Wage Hotline.

You may Report Living Wage Violations to:

LIVING WAGE HOTLINE: (314) 890-1809

ST. LOUIS CITY LIVING WAGE COMPLIANCE: (314) 426-8111

APPENDIX C

ST. LOUIS LIVING WAGE ORDINANCE

**LIVING WAGE ACKNOWLEDGMENT AND ACCEPTANCE
DECLARATION**

(To be completed by each respondent to a bid/proposal solicitation
when that solicitation has included Living Wage Advertisement/Solicitation Language.)

CONTRACTING AGENCY: _____

AGENCY CONTRACT NUMBER: _____

BIDDER'S/PROPONENT'S NAME: _____

DATE PREPARED: _____ **PREPARED BY:** _____

PREPARER'S TELEPHONE NUMBER: _____

PREPARER'S E-MAIL ADDRESS: _____

PREPARER'S CELL PHONE NUMBER: _____

PREPARER'S ADDRESS AND ZIP CODE: _____

As the authorized representative of the above-referenced bidder or proponent, I hereby acknowledge that the bidder/proponent understands that the contract or agreement that will be executed with a successful bidder/proponent pursuant to this solicitation is subject to the St. Louis Living Wage #65597 and the Regulations associated therewith. The bidder/proponent hereby agrees to comply with the Ordinance and the associated Regulations if awarded a contract pursuant to this solicitation. I am authorized to make the above representations on behalf of the bidder or proponent.

**AUTHORIZED REPRESENTATIVE
CERTIFICATION:**

_____ (Signature)

NAME: _____

TITLE: _____

DATE: _____

APPENDIX D

STATE OF _____)
)ss.
COUNTY OF _____)

UNAUTHORIZED ALIEN EMPLOYEE AFFIDAVIT

Before me, the undersigned Notary Public, personally appeared _____ (Name) who, by me being duly sworn, deposed as follows:

My name is _____ (Name), I am of sound mind, capable of making this Affidavit, and personally acquainted with the facts herein state:

I am the _____ (Position/Title) of _____ (Contractor), and I have the legal authority to make the following assertions:

1. _____ (Contractor) does not knowingly employ any person who is an unauthorized alien in connection with this Contract.
2. _____ (Contractor) is currently enrolled in and actively participates in a federal work authorization program with respect to the employees working in connection with this Contract, as required pursuant to Sections 285.525 through 285.555 of the Revised Statutes of Missouri 2000, as amended.

Affiant

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal this _____ day of _____, 20____.

Notary Public

My Commission Expires:

APPENDIX E

STATE OF _____)
)SS.
COUNTY OF _____)

**AFFIDAVIT OF COMPLIANCE WITH ANTI-DISCRIMINATION AGAINST
ISRAEL ACT**

Before me, the undersigned Notary Public, personally appeared _____ (Name),
who, by me being duly sworn, deposed as follows:

My name is _____ (Name). I am of sound mind, capable of making this
Affidavit, and personally acquainted with the facts herein stated:

I am the _____ (Position/Title) of _____
(Company/Entity).

I have the legal authority to make the following assertion and certification and do hereby certify
that:

Pursuant to RSMO. Section 34.600, _____ (Company/Entity) is not
currently engaged in and shall not, for the duration of the contract, engage in a boycott
of goods or services from the State of Israel; companies doing business in or with Israel
or authorized by, licensed by, or organized under the laws of the state of Israel; or
persons or entities doing business in the state of Israel.

Affiant

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal
this ____ day of _____, 20__.

Notary Public

My Commission Expires: