



**Competitive Sealed Proposal for
PICC Outsourced Services**

**Event # 1060
Bid Specifications**

The MetroHealth System

OPEN DATE: September 8, 2026 at 8am ET

CLOSE DATE: September 22, 2026 at 1pm ET

I. INTRODUCTION & STATEMENT OF PURPOSE

About The MetroHealth System

The MetroHealth System (“MetroHealth”) is redefining health care by going beyond medical treatment to improve the foundations of community health and well-being: affordable housing, a cleaner environment, economic opportunity and access to fresh food, convenient transportation, legal help and other services. The system strives to become as good at preventing disease as it is at treating it.

The system’s more than 600 doctors, 1,700 nurses and 7,800 employees go to work each day with a mission of service, to their patients and to the community. As Cuyahoga County’s safety-net health system, MetroHealth plays an essential role in the region, caring for anyone and everyone, regardless of an ability to pay.

Founded in 1837, MetroHealth operates four hospitals, four emergency departments and more than 20 health centers and 40 additional sites throughout Cuyahoga County. The system serves more than 300,000 patients, two-thirds of whom are uninsured or covered by Medicare or Medicaid.

MetroHealth is home to Cuyahoga County’s most experienced Level I Adult Trauma Center, verified since 1992, and Ohio’s only adult and pediatric trauma and burn center.

As an academic medical center, MetroHealth is committed to research and to teaching and training tomorrow’s caregivers. Each active staff physician holds a faculty appointment at Case Western Reserve University School of Medicine. Its main campus hospital houses the Cleveland Metropolitan School District’s Lincoln-West School of Science & Health, the only high school in America located inside a hospital.

Knowing that good health is about much more than good medical care, MetroHealth has launched the **Institute for H.O.P.E.**™ (Health, Opportunity, Partnership, Empowerment), which uses a coordinated, collaborative and strategic approach to help patients with non-medical needs such as healthy food, stable housing and job training.

The MetroHealth Glick Center, a new 11-floor hospital, on the system’s main campus in Cleveland welcomed its first patients in October 2022. The billion-dollar project is the cornerstone of a wider neighborhood revitalization effort led by the system and its partners in the community.

For more information, visit metrohealth.org.

Statement of Purpose & Engagement Objective

MetroHealth is seeking qualified vendor(s) to provide on-demand vascular access services for patients at MetroHealth System facilities. Services shall include insertion and management of vascular access devices and related clinical support services.

II. BID SPECIFICATIONS

Scope of Work:

- Peripherally Inserted Central Catheter (PICC) placement
- Triple-lumen PICC placement
- Midline catheter insertion
- Peripheral intravenous (PIV) access
- Port access procedures
- Catheter de-clotting services
- Vascular access evaluations and assessments
- Related vascular access consultation services

Clinical education and competency training, upon request

Features & Components:

Please detail your solution's ability to address the following features and components:

- Provide services 24 hours per day, 7 days per week.
- Maintain sufficient staffing levels to support service demands.
- Ensure clinicians are available for emergency and routine requests.
- Respond to service requests at all designated facilities.
 - MetroHealth Main Campus
 - MetroHealth Old Brooklyn Medical Center
 - MetroHealth Cleveland Heights
 - MetroHealth Parma Medical Center
 - Additional affiliated facilities as designated by MetroHealth
- Document all procedures within the patient's medical record.
- Maintain insertion records and procedure details.
- Comply with hospital documentation standards.
- Provide quality reports upon request.

The contractor shall provide:

- Tip Location System (TLS) equipment.
- Ultrasound equipment required for vascular access procedures.
- Vascular access equipment necessary to perform contracted services.

The contractor shall:

- Participate in quality improvement initiatives.
- Track placement success rates.
- Monitor vascular access outcomes.
- Participate in infection prevention reviews.
- Collaborate with MetroHealth on corrective action plans when performance standards are not met.
- The contractor shall meet the following minimum performance requirements:

Measure	Requirement
PICC/Vascular Access Success Rate	Minimum 95% successful placements
Average Response Time	Less than 4 hours from receipt of valid order to bedside arrival
Documentation Completion	100% compliance
Orientation Compliance	100% compliance

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Expected Contract Term:

- The expected initial term of this agreement is 1-year. After the initial term, MetroHealth desires an option to extend the term for additional one-year terms and a predetermined cost.

Training Requirements:

- Be W-2 employees of the contractor.
- Hold current Registered Nurse licensure in the State of Ohio.
- Maintain current BLS and/or ACLS certification as applicable.
- Possess documented PICC insertion competency.
- Complete OSHA and HIPAA training requirements.
- Successfully pass background screening.

- Meet all Joint Commission staffing requirements.

The contractor shall comply with:

- HIPAA
- HITECH
- Medicare and Medicaid regulations
- Anti-Kickback Statute
- Stark Law
- OSHA requirements
- Joint Commission standards
- Federal, State, and Local regulations

Service Level Commitments:

Vendor should detail several service level metrics, how they monitor and report on those metrics, and common industry-level commitment levels. If Vendor fails to meet any service level commitment, please detail the service level credit made available to MetroHealth.

Performance Reporting Requirements:

Provide a list of example key performance indicators (KPIs) your organization will use to evaluate the effectiveness of your proposed solution.

Staffing:

Please submit biography/credentials of key personnel who will be working on our engagement.

Contact:

Please provide a key contact person at your firm who will be assigned to this project and responsible for engagement success.

Proposed Fees / Pricing Proposal:

Please provide your estimated all-in fees and expenses to facilitate the solution proposed in your own format.

Subcontracts:

Do you plan to subcontract any portion of the Products or Services associated with this bid Event (including shipping)? If yes, please describe.

Offshoring:

Will you or any subcontractor perform any services provided under this engagement outside of the United States. If yes, please describe.

Protected Health Information (PHI):

Does your company create, store, view, maintain or transmit Protected Health Information (PHI) or Personally Identifiable Information (PII) as part of performing obligations under this engagement? How will you ensure that patient and/or personally identifiable information is appropriately safeguarded?

If yes, or as otherwise requested by MetroHealth, you will be asked to complete MetroHealth's third party risk assessment as part of this CSP evaluation.

Conflicts of Interest:

As a public entity, MetroHealth is subject to Ohio Ethics Laws. Accordingly, as part of our bid process, MetroHealth requests information about relationships and interests you or certain of your employees ("Key Individuals") have with MetroHealth so we can avoid conflicts of interest. Key Individuals include (as applicable): owners, board members, senior leaders, clinicians and anyone involved in decision-making for the potential transaction.

Please ask anyone who qualifies as a Key Individual at your company if they or any immediate family members have either (1) a relationship with MetroHealth or a MetroHealth affiliate serving in the capacity as a Key Individual (e.g., employed as a Key Individual at MetroHealth, member of the MetroHealth Foundation Board of Trustees); or (2) any financial interest that involves MetroHealth or a MetroHealth affiliate (e.g., shared intellectual property (licenses, patents, royalty arrangements), research collaborations, ownership interests, etc.).

In your response to this CSP, please indicate whether your company or any of its Key Individuals and their respective families is a MetroHealth Key Individual or has any financial interest involving MetroHealth or one of its affiliates. If yes, please provide a list with the name and title of each Key Individual and a description of the relationship or financial interest with MetroHealth (e.g., "Jane Doe, President – Spouse, John Doe, serves as a Director on the MetroHealth Foundation"). If neither your

company nor any Key Individual or Key Individual's family member has any relationship or financial interest involving MetroHealth, please state "none."

Business Conflicts:

Describe any potential business conflicts relevant to MetroHealth. Does your organization currently serve any other hospital, health system, or physician group in the areas that MetroHealth serves? If yes, how would your firm manage potential business conflicts over time?

References:

Please provide three (3) similar client references illustrating successfully provided services within the last five (5) years.

Master Purchase Agreement:

Please ensure that you review the Master Purchase Agreement attached to this CSP. You are asked to request any edits to the MPA as part of your RFP submission. Unless edits are requested at the time of your proposal, MetroHealth will assume the terms of the MPA are acceptable for underlying terms and conditions. Business terms and solution-specific contract language will be negotiated and agreed to between MetroHealth and the selected Vendor consistent with Vendor's proposal.

Certificate of Insurance:

Please attach a current certificate of insurance that aligns with the insurance requirements stated within the Master Purchase Agreement.

Supplier Diversity

As a recognized leader in the health care industry, The MetroHealth System is committed to supplier diversity and will make every effort to ensure that diverse entities are provided the maximum practicable opportunity to participate as a supplier, vendor, contractor, or subcontractor on MetroHealth projects. It is also an expectation that our external partners shall share MetroHealth's commitment to equity, inclusion and diversity.

The MetroHealth System wants to ensure that minority, women-owned, historically underutilized and other disadvantaged business enterprises, and their employees (together known as "Community Business Enterprises" or "CBEs") have a fair and reasonable opportunity to participate in MetroHealth's procurement activities. Contractors, suppliers, and service providers are expected to make a good faith effort to efficiently maximize the voluntary MBE, WBE, etc. participation and share their diversity spend data with MetroHealth on a regular basis.

MetroHealth recognizes diverse certifications by governmental certifying agencies such as but not limited to City of Cleveland; Cuyahoga County; Cuyahoga Metropolitan Housing Administration; State of Ohio MBE/EDGE; Department of Veterans Affairs; Economically Disadvantaged Women-Owned Small

Business (EDWOSB); Federal Small Business Administration (SBA); Federal Small Disadvantaged Business (SDB); Federal Women-Owned Small Business (WOSB) concerns; as well as the National Gay and Lesbian Chamber of Commerce (NGLCC); National Minority Supplier Development Council; Northern Ohio Minority Supplier Development Council; and Women's Business Enterprises National Council (WBENC).

When you registered within MetroHealth's Supplier Portal, you should have identified whether your organization is a diverse or local enterprise. Regardless of any diversity code presented upon registration, please address your organization's commitment to diversity, including applicable details on your workforce and utilization of diverse business partners.

W-9 Form:

Please confirm your W-9 Form is on file with MetroHealth.

Value Added Services:

What do you believe sets your organization's services apart from your competition and what unique value-added services could you provide to MetroHealth? Please provide any additional information that makes you particularly qualified to handle this engagement for MetroHealth.

III. EVALUTION CRITERIA

MetroHealth will include the following factors and criteria when evaluating proposals for this bid:

- Relevant Experience
- Team / Key Staff
- Approach / Proposed Scope of Work (including implementation plan and ability to meet requested timelines)
- Proposed Fee
- Commitment to Supplier Diversity
- Overall Quality of Proposal

A selection committee will review and evaluate all proposals. The decision of the selection committee will be final. All respondents will be notified of the selection, once a final decision has been made. If you are requested to make an oral presentation, key members of the company should be prepared to discuss your solution. The competitive sealed proposal ("CSP") timeframe is as follows:

- September 8, 2026: CSP opens at 8:00am ET
- September 9, 2026: Q&A opens at 8:00am ET
- September 16, 2026: Q&A closes at 1:00pm ET
- September 22, 2026: CSP closes at 1:00pm ET

Questions should be submitted through MetroHealth's public bid website.

Please submit proposals through the MetroHealth's public bid website.

MetroHealth deeply appreciates the effort required to submit a response to this CSP. Thank you in advance for your time and consideration.

IV. ATTACHMENTS

The following list of documents are incorporated into this CSP as attachments and should be addressed within your Proposal:

- A. Bid Instructions
- B. MetroHealth Master Purchase Agreement
- C. Intent to Bid Form