

WELD COUNTY SCHOOL DISTRICT 6

(Greeley-Evans School District 6)

PURCHASING DEPARTMENT
1025 9TH AVE
GREELEY, CO 80631

Request for Proposal

Cloud-Based K-12 Family Two-way Multi-Language Communication Solution

Scope of Services and Program Requirements

Base Solution with Alternate Bid for District-Wide Mass Communication

WCSD6-27-699-0824

PROPOSAL DUE DATE AND TIME

Wednesday, September 16, 2026

3 pm Mountain

PURCHASING REPRESENTATIVE: Scott Francies

E-mail: sfrancies@greeleyschools.org

Phone: 970-348-6151

To: All Vendors

Your bid is requested for “Cloud-Based K-12 Family Two-way Multi-language Communication Solution” per the attached specifications. Questions regarding this bid may be directed to Scott Francies at 970-348-6151 or via email at sfrancies@greeleyschools.org.

The necessary documents are available online on the Rocky Mountain E-Purchasing System (Bidnet) site. Go to <http://www.RockyMountainBidSystem.com>, then “Bid Opportunities” and then select “Weld County School District 6”.

Interested respondents are requested to submit bids **by 3pm on Wednesday, September 16, 2026**, to the email address listed above. Only electronic replies will be accepted.

Weld County School District Six reserves the right to reject any or all bids for good cause as deemed to be in the best interest of School District Six.

Weld County School District Six encourages and participates in cooperative purchasing endeavors undertaken by or on behalf of other governmental jurisdictions. To the extent that other governmental jurisdictions are legally able to participate in cooperative purchasing endeavors, the District supports such cooperative activities. Further, it is a specific requirement of this proposal or Request for Proposals that pricing offered herein to Weld County School District Six may be offered by the vendor to any other governmental jurisdiction purchasing the same products. The vendor(s) must deal directly with any government agency concerning the placement of purchase orders, contractual disputes, invoicing, and payment. Weld County School District Six shall not be liable for any costs or damages incurred by any other entity.

Be advised that price will not be the only criterion for award; vendor performance and service history with School District Six will also be considered.

Thank you for submitting a competitive bid to Weld County School District Six.

Sincerely,

Scott Francies
Purchasing Manager
Weld County School District Six

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1. Introduction and District Background

Weld County School District 6 (also known as Greeley-Evans School District 6, hereafter “the District”) is one of the larger public-school districts in Colorado, serving approximately 22,000 to 23,000 students across roughly 34 schools, including elementary, K-8, middle, junior high, comprehensive high, alternative, online, and charter schools. The District employs more than 2,300 staff members and serves the communities of Greeley and Evans.

The District serves a highly diverse community. A substantial majority of students are members of minority groups, the largest of which is Hispanic/Latino, and a meaningful share of families are economically disadvantaged. Most importantly for the purposes of this procurement, the District’s families collectively speak a very large number of home languages estimated at 78 or more distinct languages. Equitable, two-way, language-accessible communication between the District and its families is therefore not a convenience feature; it is a core operational and educational equity requirement.

The District currently uses the Infinite Campus Student Information System (SIS) as its system of record for student, guardian, enrollment, and contact data. Any selected solution must integrate cleanly with Infinite Campus and must keep family contact and rostering data continuously accurate.

1.1 Purpose of This Document

This document defines the scope of services, program requirements, technical and security expectations, compliance obligations, service-level expectations, and proposal/evaluation criteria for a cloud-based, secure family communication solution. It also defines an alternate bid for an integrated district-wide mass communication capability (attendance notifications, crisis/emergency communication, and social media management).

Respondents should treat every numbered requirement as a discrete line item and respond to each in the Requirements Compliance Matrix (Section 11), indicating whether the requirement is met as standard (“Standard”), met through configuration (“Configurable”), met through paid add-on or roadmap (“Add-on/Roadmap”), or not met (“Not Met”), with explanatory notes.

1.2 Objectives

- **Consolidation:** Replace fragmented, single-purpose tools (separate texting apps, survey tools, sign-up tools, newsletter tools, conference schedulers) with one unified, governed platform to reduce cost, administrative burden, and data sprawl. This includes replacing standalone athletic team communication apps (e.g., Band, TeamSnap, SportsYou). The unified platform must serve both academic and extracurricular/athletic needs under the same administrative umbrella

- **Equity of access:** Ensure every family can send and receive school communication in their preferred language and through their preferred channel, including families with limited English proficiency, limited connectivity, or accessibility needs.
- **Two-way engagement:** Move beyond one-way broadcast to a genuine two-way conversation between staff and families, with appropriate privacy, retention, and oversight controls.
- **Data integrity:** Maintain continuously accurate family rosters and contact information through automated, standards-based integration with Infinite Campus.
- **Safety readiness:** Provide a clear, optional path to a district-wide mass/emergency communication capability that can be activated reliably at scale.

2. Scope of Services

2.1 Base Solution

The District is seeking a vendor partner to provide a cloud-based, secure communication platform that enables staff members to communicate seamlessly with parents and guardians, and vice versa. The platform shall provide real-time translation in both directions into the languages spoken natively by the District's families to the greatest extent technically feasible. Staff shall be able to share text messages, photos, videos, and documents within messages. Messages shall be deliverable and receivable via email, two-way SMS/text messaging, and mobile app push notifications on both Android and Apple platforms, with voice/phone delivery for one-way and emergency use.

The base solution shall additionally include digital newsletter tools, a sign-up/volunteer scheduling tool, a survey/feedback tool, and an appointment scheduling tool (including parent-teacher conference scheduling) integrated with Google Calendar, all governed under a single administrative and security model. It should also support communication between coaches, student-athletes, and families, and allow coaches to manage team-specific calendars, practice/game schedules, and athletic sign-ups/permissions.

2.2 Alternate Bid: Integrated Mass Communication

As a separately priced alternative, the District is seeking an integrated mass communication capability for possible current or future use that includes, at minimum, automated daily attendance notifications, crisis/emergency communications, and social media moderation and posting. Respondents may bid the alternate as an extension of the base platform or as a complementary module; pricing for the alternate must be itemized separately from the base solution.

2.3 Term

Respondents should propose pricing for an initial multi-year term with renewal options. All service-level, security, data-protection, and data-return obligations described in this document shall apply for the full term of any resulting agreement and through any transition/off-boarding period.

3. Program Requirements: Base Solution

The following requirements expand on the District's original outline and incorporate widely recognized best practices for K-12 family communication platforms. Requirements are grouped for clarity; the grouping does not change their status as mandatory base requirements unless explicitly noted as "desirable."

3.1 Secure Two-Way Communication

1. Secure, encrypted two-way communication between teachers and parents/guardians and between administrators and families, at the individual, group, classroom, school, and district levels. This also includes extracurricular clubs and athletic teams not directly tied to rostered groups, as well as stipend staff and volunteers.
2. All staff, coach, or volunteer-to-family messaging occurs through District-governed identities; the platform must not require staff to use or expose personal phone numbers or email addresses.
3. Conversation threading that maintains a complete, retrievable history of two-way exchanges per family and per student.
4. Role-based message visibility and oversight: designated administrators can search, audit, and export communications for records, legal, safety, and public records purposes, consistent with District policy and Colorado law.
5. Configurable message-approval and moderation workflows (for example, principal review of school-wide sends), and the ability to disable two-way replies for designated broadcast messages.
6. Configurable communication windows / quiet hours and the ability to prevent or flag inappropriate content, with administrator alerting.
7. Per-family communication preference management: families can select preferred channel(s), preferred language, and (where appropriate) frequency, while the District retains the ability to override preferences for urgent and legally required communications.
8. Read/delivery status and acknowledgment tracking at the message and recipient level, including identification of undeliverable or "unreachable" contacts.
9. Support for parents to digitally sign permission slips and forms.

3.2 Multilingual Communication and Interpretation

10. Real-time, automated, two-way translation of written messages into and out of the languages spoken by District families, supporting at minimum the top languages in the District and extensible to the full set of 78+ languages to the greatest extent technically feasible.
11. Staff composes messages in their language, and recipients automatically receive in their preferred language, with reciprocal translation of family replies back to staff.
12. Voice-to-text and text-to-voice support so that audio messages and phone-delivered messages can be generated from, or converted to, written text in the recipient's language.
13. Multilingual text-to-speech for voice/phone broadcasts and emergency messages.
14. Translation applied consistently across all surfaces: direct messages, broadcasts, newsletters, surveys, sign-ups, scheduling, app interface, and automated/system notifications.
15. Vendor shall disclose the translation engine(s) used, languages supported for written and spoken translation, accuracy/limitations, and any human-translation or review options. (Desirable: support for District-managed glossaries of approved terminology and proper nouns.)

3.3 Delivery Channels

16. Message delivery and receipt via email, two-way SMS/text messaging, mobile app push notification (native Android and Apple apps), and voice/phone call.
17. Near real-time communications channels to address sudden event changes or communications typical of athletics or performances.
18. Native mobile applications for Android and iOS, available at no cost to families, that meet platform accessibility guidelines and support offline reading of previously delivered messages.
19. Automatic channel fallback/escalation (for example, app push, then SMS, then email, then voice) configurable by message type and urgency.
20. Web-based access for families without the mobile app, including a browser-accessible inbox and the ability to respond.
21. Two-way SMS that allows families to reply directly and have replies routed to the appropriate staff member, with translation applied.

3.4 Cloud Hosting, Identity, and Access

22. Fully cloud-hosted, multi-tenant or single-tenant SaaS solution requiring no on-premises server infrastructure; vendor is responsible for hosting, scaling, patching, monitoring, and availability.

23. Data hosted within the United States; vendor shall disclose hosting provider(s), data center locations, and any sub processors that store or process District data.
24. Secure individual logins for all staff users, with support for multi-factor authentication for administrative accounts at a minimum, and ideally for all staff accounts.
25. Single sign-on (SSO) for staff and students via the District's Identity system (Rapid Identity) or Google (OAuth, Direct integration, or SAML 2.0 possible); the vendor shall specify supported identity providers and protocols.
26. Cloud-native accounts provided by vendor, based on provisioning information, for parents/guardians with strong password policies and available multi-factor authentication (MFA) options.
27. Role-based access control with granular, district-defined roles (district admin, school admin, teacher, support staff, communications, read-only/auditor) and the ability to scope access by school and by function.
28. Comprehensive administrator audit logging of logins, message sends, configuration changes, data exports, and permission changes, retained and exportable.

3.5 Media, Attachments, and Content Tools

29. Ability to attach and deliver documents, photos, and videos within email, text/app messages, newsletters, and posts/boards, athletic playbooks, etc., with reasonable size limits clearly documented.
30. Secure delivery of sensitive student documents (for example, report cards, progress reports, IEP/504 documents, and other confidential records) to verified guardians only, with access controls and delivery confirmation.
31. Digital newsletter creation with District, school, and classroom-level branded templates, drag-and-drop or equivalent editing, scheduling, and reusable content blocks. Newsletters must inherit the platform's translation and accessibility behavior.
32. Sign-up / volunteer scheduling tool comparable in capability to SignUpGenius (slot creation, capacity limits, reminders, confirmations, exports).
33. Survey/feedback tool comparable in capability to SurveyMonkey (multiple question types, branching/logic where available, anonymous and identified responses, multilingual delivery, results export and reporting).
34. Appointment/event scheduling tool, including parent-teacher conference scheduling, athletic pre-season registrations, and volunteer schedules, with two-way Google Calendar integration so that booked appointments synchronize to staff calendars and updates/cancellations are reflected in real-time.

3.6 SIS Integration with Infinite Campus

35. Direct, automated data integration from Infinite Campus SIS database to include student, staff, and parent information as well as full rostering services (utilizing OneRoster standard, version 1.2 or above). Preferred integration method of real-time data-syncing via API services. Nightly SFTP secure file transfer is also possible, but not preferred.
36. Continuous, near-real-time (or, at minimum, frequently automated) synchronization so that enrollments, withdrawals, schedule changes, new guardians, and contact information changes propagate to the communication platform with minimal delay; vendor shall state the sync mechanism and the maximum data latency.
37. If athletic teams are not fully rostered as standard courses within Infinite Campus, the vendor must explain how team rosters can be dynamically pulled, synced with athletic management software (such as Arbiter or FinalForms), or easily managed in bulk by athletic directors without manual one-by-one data entry.
38. Automatic association of families to the correct student(s), classroom(s), school(s), and group(s) without manual roster maintenance by staff, including correct handling of multi-school, transferred, and multi-guardian situations.
39. Support for additional data beyond standard OneRoster objects — in particular, daily attendance data required for the alternate mass-communication scope — via an Infinite Campus custom data extract or an equivalent supported method; vendor shall describe the approach.
40. Secure credential handling (OAuth 2.0) for the SIS connection, with documented error handling, sync monitoring, failure alerting, and a District-visible sync status/health report.
41. Data minimization: only the fields necessary for communication and rostering are ingested; vendor shall provide the proposed data dictionary/field list for District review.

3.7 Reporting and Analytics

42. Message-level and recipient-level delivery, open/read, and response reporting across all channels.
43. “Unreachable family” and contact-data quality reporting that identifies families with no valid contact method or repeated delivery failures, to support equity outreach and SIS data cleanup.
44. Engagement and equity reporting that can be filtered by school, grade, language, and channel to help the District identify communication gaps.
45. Staff usage/adoption reporting at the District and school level.
46. Family usage/adoption reporting at the District and school level.
47. Scheduled and on-demand export of reports (CSV/Excel and, where available, API or dashboard access).

3.8 Administration and Governance

- 48. Centralized District administration console for user/role management, branding, templates, language settings, channel settings, retention settings, and integration configuration.
- 49. Delegated school-level administration within District-defined guardrails.
- 50. Message and content retention configurable to align with District record-retention policy and Colorado public-records obligations, with legal-hold/export capability.
- 51. Bulk and templated communications with audience targeting by district, school, grade, section, program, group, and custom lists derived from SIS data.
- 52. Systems administrators able to view support tickets submitted to vendor by D6 staff or families.

3.9 Accessibility and Compliance

- 53. The system, its administrative interfaces, its family-facing interfaces, and the outputs generated by the system shall meet or exceed WCAG 2.1 Level AA accessibility standards.
- 54. Vendor shall provide a current accessibility conformance report (for example, a VPAT/ACR) for both web and mobile applications upon request.
- 55. Compliance with all applicable Colorado state regulations and laws, including the Colorado Student Data Transparency and Security Act (C.R.S. § 22-16-101 et seq.) and applicable Colorado accessibility requirements for public-entity technology and content.
- 56. Compliance with applicable federal requirements, including FERPA, COPPA, and applicable provisions of the ADA/Section 508, and adherence to the privacy and data-handling commitments described in Section 8.
- 57. Accessible outputs: translated content, captions/transcript support for delivered video where feasible, screen-reader-compatible newsletters and messages, and accessible PDFs/exports to the extent the system generates them.

3.10 Training and Enablement

- 58. Role-based training for administrators and end users delivered through at least one of: live virtual sessions, web-based/self-paced modules, or printed/downloadable training material, with the District preferring a combination.
- 59. A “train-the-trainer” option to support sustainable internal enablement across 34+ sites.
- 60. An always-available knowledge base, recorded sessions, and quick-reference guides, including family-facing onboarding materials in the District’s most common languages.
- 61. Onboarding support during initial implementation and at the start of each school year (new-staff onboarding, rollover support).

3.11 Standard Technical Support

62. Standard technical support for the full term of the agreement on an 8x5x4 basis as stated in the District's original outline. Because "8x5x4" can be interpreted differently by different vendors, the respondent shall clearly define its standard support mode, hours of live coverage, after-hours/emergency coverage, intake channels (phone, email, portal), target response and resolution times by severity, named-contact/escalation path, and status/incident communications, in the format requested in Section 9 and the SLA table in Section 7.
63. A designated implementation contact and an ongoing account/support contact for the District.

4. Alternate Bid — Integrated Mass Communication

The following requirements apply to the separately priced alternative. Respondents bidding the alternate shall respond to each item and price the alternate independently of the base solution.

4.1 Daily Attendance Notifications

64. Automated daily absence/attendance notifications to guardians, driven by Infinite Campus attendance data, with configurable timing, message templates, language localization, and multi-channel delivery.
65. Two-way attendance response handling where feasible (for example, guardian acknowledgment or reason submission routed back to the school/SIS workflow per District process).
66. Suppression and exception logic (for example, school-excused events, pre-arranged absences) to prevent erroneous notifications.

4.2 Crisis and Emergency Communication

67. Rapid, high-throughput mass notification to all or targeted audiences (district-wide, by school, by group, or by geography) across SMS, voice, email, app push, and, where configured, desktop and website/social channels, from a single activation point.
68. Pre-built, multilingual, reviewable emergency message templates and the ability to send within seconds of activation.
69. Priority/override delivery for emergencies, delivery confirmation, real-time send progress, and post-event delivery reporting for after-action review.
70. Redundant, geographically resilient infrastructure with documented capacity to deliver to the District's full population within a stated time window; vendor shall state throughput and redundancy specifics.
71. Role-restricted activation with strong authentication, multiple authorized senders, and full audit logging of who activated what, when.

72. Optional support for two-way emergency communication (for example, recipient acknowledgment/safety status) and for integration with District safety workflows and infrastructure; vendor shall describe interoperability with public-address, desktop alerting, and 911/first-responder notification ecosystems, and any alignment with Colorado school-safety requirements.

4.3 Social Media Moderation and Posting

73. Compose, schedule, and publish District/school posts on major social platforms within the solution, with branding and an approval workflow.
74. Centralized monitoring/moderation of comments and messages on District-managed social accounts, with flagging/escalation.
75. Cross-posting so a single approved communication can be delivered through messaging channels and social channels consistently.

4.4 Upgraded Priority Support (Alternate)

76. As a separately priced upgrade option, upgraded 24x7x4 priority technical support for the full term of the agreement, including continuous live coverage, expedited severity-based response and resolution targets, a named technical account manager, priority emergency-incident handling, and proactive status communications. Vendor shall define this tier in the SLA table in Section 7.

5. Implementation, Migration, and Project Management

77. A written implementation plan with milestones across the first 30, 60, and 90 days, including discovery, integration setup, data validation, configuration, branding, training, pilot, and full rollout.
78. A named project manager and a defined District/vendor responsibility matrix (RACI).
79. A phased or piloted rollout option (for example, pilot schools before district-wide launch) and a defined success/acceptance criteria checklist.
80. Initial data load and validation from Infinite Campus, including reconciliation reporting and a documented cutover plan that minimizes disruption to families and staff.
81. Beginning- and end-of-year rollover support and a documented annual maintenance/calendar plan.

6. Vendor Qualifications and Experience

- Demonstrated K-12 experience operating at the scale of a 20,000+ student, multi-school district, including references from comparable Colorado or U.S. districts.

- Documented production experience integrating with Infinite Campus via OneRoster 1.2+ (or Clever), including handling of attendance data for districts using the mass-communication capability.
- Demonstrated multilingual communication capability across a large number of languages serving high-EL/multilingual communities.
- Financial stability, product roadmap, and a description of the company's support organization and U.S.-based support footprint.
- Summary of any past data-security incidents affecting K-12 customers within the last three years and remediation taken.

7. Service-Level Expectations

Vendor shall confirm or propose the following and complete the table. The District expects, at minimum, a platform availability target of 99.9% measured monthly (excluding properly notified maintenance windows), defined severity levels, and the support tiers below. "Standard" corresponds to the District's 8x5x4 (8 hours x 5 days x 4-hour response) base requirement; "Priority" corresponds to the alternate 24x7x4 (24 hours x 7 days x 4-hour response) upgrade.

Element	Standard Support (8x5x4)	Upgraded Priority (24x7x4)
Coverage hours	Vendor to state live-coverage hours and after-hours emergency coverage	Continuous live coverage, 24x7x4
Critical / outage response	Vendor to propose target	Vendor to propose expedited target
Emergency-send issue (mass comm.)	Vendor to propose target	Highest priority; vendor to propose target
Standard request response	Vendor to propose target	Vendor to propose target
Platform availability	≥ 99.9% monthly (confirm)	≥ 99.9% monthly (confirm)
Escalation / named contact	Defined escalation path	Named technical account manager
Status / incident comms	Status page + incident notice	Proactive incident communication

8. Data Security, Privacy, and Legal Requirements

Because the solution will process student and guardian personally identifiable information, the following requirements are mandatory. Vendor responses to this section will be weighted heavily.

8.1 Colorado Student Data Transparency and Security Act

82. Vendor shall qualify and operate as a “School Service Contract Provider” under the Colorado Student Data Transparency and Security Act (C.R.S. § 22-16-101 et seq.) and shall agree to its obligations, including: using student personally identifiable information only for the purposes specified in the contract; not using it for unauthorized commercial purposes; not selling it; restricting and securing access; and deleting/returning it when no longer needed for the contracted purpose.
83. Vendor shall agree to contract provisions that specify data-destruction timelines, prohibit further unauthorized disclosure, and specify penalties for noncompliance up to and including termination, and shall accommodate the District’s obligation to publicly post the contract and data elements.
84. Vendor shall provide a clear data dictionary of all student/guardian data elements collected, stored, and shared, and the purpose of each.

8.2 Federal Privacy and Security

85. FERPA compliance, operating as a “school official” with a legitimate educational interest and under District direction and control of the data.
86. COPPA compliance for any data relating to children under 13, with the District able to provide/deny consent as applicable.
87. Vendor shall sign the District’s data privacy/data processing agreement (the District may use a standard student data privacy agreement) and shall not modify data use without written District approval.

8.3 Technical Security Controls

88. Encryption of data in transit (TLS 1.2 or higher) and at rest (for example, AES-256).
89. Independent third-party security attestation (for example, SOC 2 Type II), plus a summary of the vendor’s information-security program, vulnerability management, and penetration-testing cadence submitted as part of the response. Documentation of a mechanism to make yearly requests for the same documentation through a trust center maintained by the vendor or equivalent.
90. Documented data breach/incident response process with defined District notification timelines that meet or exceed Colorado and contractual requirements. Documented contact(s) and escalation procedure in the event a District experiences a cybersecurity incident and needs to respond by locking down access to the platform, having vendor review logs of District activity for unusual patterns, or other joint cybersecurity support.
91. Clear statement of data ownership: all District, student, and guardian data remains the property of the District; the vendor provides full export and certified deletion upon termination and at the District’s request.

92. Disclosure of all sub processors and any use of District/student data for product improvement or model training, with the ability for the District to opt out of any non-essential use.

9. Proposal Response Requirements

To enable consistent evaluation, each proposal should include the following, in order:

93. Executive summary and company overview, including K-12 scale and Colorado experience.
94. Completed Requirements Compliance Matrix (Section 11) for the base solution, and separately for the alternate if bid.
95. Narrative responses to Sections 3, 4, 5, 7, and 8, addressing translation breadth, Infinite Campus/OneRoster integration approach and data latency, accessibility (with VPAT/ACR), and security/privacy (with attestations).
96. Implementation plan with 30/60/90-day milestones and a responsibility matrix.
97. Training plan and sample materials, including family-facing onboarding in the District's common languages.
98. Itemized pricing: base solution, alternate mass-communication module, upgraded priority support, implementation/onboarding, and any usage-based costs (for example, SMS/voice volume), with all assumptions stated.
99. At least three references from comparable K-12 districts, preferably Colorado and/or Infinite Campus districts.
100. Sample contract, standard SLA, data privacy agreement, and accessibility conformance documentation.
101. District reserves the right to request a live demonstration prior to award.

10. Evaluation Criteria

Proposals will be evaluated on overall value, not lowest cost alone. The District anticipates weighting the following categories (final weights at the District's discretion):

- Functional fit to base requirements, including two-way and multilingual communication breadth and quality.
- Infinite Campus / OneRoster 1.2+ integration robustness and data accuracy/latency.
- Security, privacy, and Colorado/federal compliance, including data ownership and breach handling.
- Accessibility conformance (WCAG 2.1 AA) for interfaces and outputs.
- Implementation approach, training, support model, and SLA strength.

- Total cost of ownership and clarity/predictability of pricing, including the alternate.
- Vendor experience, references, stability, and roadmap.

11. Requirements Compliance Matrix

For each requirement, the vendor shall enter a status of Standard, Configurable, Add-on/Roadmap, or Not Met, and provide a brief note (additional rows may be added; respond to every numbered requirement in Sections 3, 4, 5, 7, 8, and 9).

Requirement Area	Status	Vendor Notes
3.1 Secure two-way communication		
3.2 Multilingual communication & interpretation		
3.3 Delivery channels (email/SMS/app/voice)		
3.4 Cloud hosting, SSO, access control		
3.5 Media, attachments & content tools		
3.6 Infinite Campus / OneRoster 1.2+ integration		
3.7 Reporting & analytics		
3.8 Administration & governance		
3.9 Accessibility & compliance (WCAG 2.1 AA)		
3.10 Training & enablement		
3.11 Standard 8x5x4 technical support		
4.1 Daily attendance notifications (alternate)		
4.2 Crisis & emergency communication (alternate)		
4.3 Social media moderation & posting (alternate)		
4.4 Upgraded 24x7x4 priority support (alternate)		
5. Implementation & project management		
7. Service-level commitments		
8. Data security, privacy & legal		

12. Timeline & Proposal General Requirements

August 24, 2026 - Issue RFQ/P

September 3, 2026 - Vendor questions due in writing via email (3 pm)

September 7, 2026 - Vendor questions answered and posted via addendum on Rocky Mountain Bid Systems and Bonfire (3 pm)

September 16, 2026 - Vendor Submissions due in WCSD6 Purchasing office (3 pm)

September 23, 2026 - Notification to vendor for product demonstration (if requested)

October, 2026 - Notify awarded Firm and begin Contract negotiations

October, 2025 - Contract Award

AWARD

The award will be made to the lowest responsive and responsible bidder, in compliance with this specification.

Any exceptions must be described. The District reserves the right to conduct tests, compare specifications, and conduct any other research to verify that products offered fully meet specifications.

INCURRED EXPENSES / CONFIDENTIALITY

The District shall not be responsible for any costs or expenses incurred by bidders in preparing and submitting a proposal, or for costs associated with meetings and evaluations of proposals prior to execution of an agreement. All proposals, including attachments, supporting documentation, supplementary materials, addenda, and others, shall become the property of the District and will not be returned to the Proposer.

CONTRACT TERMS

The selected contractor will be required to assume responsibility for all services offered in their proposal. Further, Weld County School District Six will consider the selected contractor the sole point of contact regarding all contractual matters, including payment of charges resulting from the contract.

By submitting a bid, you acknowledge that you understand and comply with all conditions and terms governed by this bid. You understand and acknowledge that bids shall become the exclusive property of Weld County School District Six upon receipt and shall be subject to public inspection and copying in accordance with the Colorado Open Records Act, C.R.S. §§ 24-72-200.1 et seq. In issuing this RFP, the district is not seeking, and advises bidders not to submit, trade secrets or confidential commercial or financial information. The district shall have no obligation to withhold all or any part of a proposal in response to an open records request. You further certify that this bid is made without prior understanding, agreement or connection with any business or person submitting a competitive bid and without prior commitment or influence from any person or department from Weld County School District Six for this same material or service: and therefore, is in all respects fair and without collusion or fraud. Collusive

bidding is a violation of State and Federal law and can result in fines, imprisonment, and civil damages. Bids received without this signed statement will be handled as non-responsive.

13. Vendor Bid Sheet

The undersigned hereby agrees to furnish the goods or services specified, and to otherwise fully meet all terms, conditions, and specifications contained in the document without exception, unless exceptions are clearly noted.

BY: _____

(Signature of Authorized Representative)

Date

(Printed Name and Title of Authorized Representative)

PRINCIPAL OFFICE INFORMATION / ADDRESS:

Individual / Company Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Taxpayer Identification Number: _____

Does the quote meet the required Bid Specifications? Yes ____ No ____

If "No," please provide a general description below and provide examples and/or literature to demonstrate equivalency, including full product descriptions, drawings or photos, technical specifications, or provide a sample for testing at no additional cost. Identify and explain each exception taken. Proposed substitutions must be equivalent in construction, appearance, dimensions, and functions to be considered.

End of Scope of Services and Program Requirements.