



GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS

Part-time Hygienist-Contractual

REQUEST FOR PROPOSALS

July 15.2026

Contact:

**Dr. Derek Schmidt
2300 N Stallman Road, Suite A
Peshawbestown, MI 49682-9275**

GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS

Part Time Dental Hygienist-Contractual

SUMMARY

Date: 7.15.2026
Offers due by: Open until filled.
Start Date: TBD

1 Request:

1.1 Summary

The Grand Traverse Band of Ottawa and Chippewa Indians (GTB, Grand Traverse Band) is requesting proposals from Dental Hygienist Providers interested in providing as needed Dental Hygienist for our Community.

1.2 Background

The GTB service area for the delivery of federal and Tribal services encompass six counties that include Antrim, Benzie, Charlevoix, Grand Traverse, Leelanau, and Manistee. There are 4192 Grand Traverse band tribal members, of which 1966 members and their dependents reside on the reservation lands or within the Service Area.

The Grand Traverse Band Dental Clinic was opened for services May 2012. We have 4 operatories and a small lab. Our office uses Dentrax as its electronic medical record. We have incorporated digital workflow in our practice and utilize digital radiographs, CBCT, intraoral scanning, and in house milling.

1.3 Project Site

The Dental Clinic is located at 2300 N Stallman Road, Suite A in Peshawbestown, MI., Medicine Lodge.

1.4 Scope of Services

- A. Hygienist provider for patients in all age groups.
- B. The contract is for up to 3 days per week: Monday through Wednesday.
- C. Hygienist will be paid for patient cancellations and GTB closure days (excludes Holidays).

1.5 Qualifications

- A. Must be a Licensed Hygienist in Michigan to include a CPR license.
- B. Liability insurance is required.

2 Submission Requirements

2.1 General Bid Form

Each vendor must submit a cover letter, resume, and bid. The proposal should be printed on 8½ x 11-inch paper and include an expected hourly rate. An attached resume shall include qualifications and past experiences.

2.2 Evaluation Procedure

Proposals will be evaluated by GTB Health care staff based upon the qualifications, past experiences, and cost. In addition, an interview may follow for clarification, experience, and expectations.

2.3 Offer Submission Deadline

To be considered, a bid package must be received by the Grand Traverse Band at the address shown below.

Submit bids to the following address:

Dr. Derek Schmidt
2300 N Stallman Road, Suite A
Peshawbestown, MI 49682

2.4 Inquiries

All questions relating to this RFP can be submitted below:

Derek.Schmidt@gtb-nsn.gov

Native American/Alaskan Indian

Native American/Alaskan Indian preference applies; Bidders shall submit proof of Native American Indian along with their bid.

2.5 Employee Background Check

Contractor must be able to pass a background check conducted by GTB.